



Cyngor Gymuned Blaenhonddan

Rowland Lanchbury  
Clerc y Cyngor / Clerk to the Council  
Canolfan Gymuned Llangatwg / Cadoxton Community Centre  
Heol Cwmbach / Cwmbach Road  
Llangatwg / Cadoxton  
CASTELL NEDD / NEATH  
SA10 8AR

Ffôn / Tel - 01639 632436  
Symudol / Mobile - 07873 129744  
e-bost / e-mail - clerk@blaenhonddan-wcc.gov.uk

10 May 2023

To all Members of the Public and Press, you are hereby invited to attend the

**ANNUAL MEETING**

and

**MONTHLY MEETING OF THE COUNCIL**

Annual Meeting commencing at 6.00 pm

Monthly Meeting commencing  
as soon as possible thereafter

To be held at  
Cadoxton Community Centre  
and Online

on

Monday 15 May 2023

*Rowland Lanchbury*

**ROWLAND LANCHBURY  
CLERK TO THE COUNCIL**

---

**Members of the Public and Press who wish to attend the meeting online MUST  
inform the Clerk in writing by 12 Noon on Friday 12 May 2023**

---

Agenda attached overleaf

---

## **AGENDA : ANNUAL MEETING**

- 1 To receive apologies for absence.
  - 2 To receive declarations of interest from Members.
  - 3 To appoint a Chairman for 2023/24, and receive the Chairman's Declaration of Acceptance of Office or, if not received, to declare when it shall be received.
  - 4 To appoint a Vice-Chairman for 2023/24 and receive the Vice-Chairman's Declaration of Acceptance of Office or, if not received, to declare when it shall be received.
  - 5 To adopt the Members Code of Conduct.
  - 6 To consider the need for the following Committees and, where appropriate, to elect Members to Committees –
    - Resources Committee
    - Environment Committee
    - Festivals Committee
    - Staffing Committee
    - Appeals Committee
  - 7 To elect Members to represent the Council on external bodies –
    - Neath Port Talbot CBC/Community Councils Liaison Committee
    - One Voice Wales Neath Port Talbot Area Committee
    - School Governing Bodies
  - 8 To consider the Income and Expenditure Report and Bank Reconciliation for 2022/23 and any issues arising therefrom.
  - 9 To consider the Draft Annual Investment Strategy for 2023/24
  - 10 To consider adoption of the following –
    - Standing Orders
    - Financial Regulations
    - Health and Safety Policy
    - Freedom of Information Scheme
    - Risk Assessment Schedule
  - 11 To consider the Draft Annual Report 2023
  - 12 To agree meetings of Council that will consider applications for financial assistance, and discuss policy for awarding grants
  - 13 To consider financial management arrangements in 2023/24
  - 14 To receive the Clerk's Report on Member Remuneration in 2023/24
-

## **AGENDA : MONTHLY MEETING OF COUNCIL**

- 1 To receive apologies for absence
  - 2 To receive Declarations of Interest from Members.
  - 3 To confirm the Minutes of the Monthly Meeting of Council held on the 20 April 2023 as a correct record thereof.
  - 4 Matters arising from the Minutes.
  - 5 To receive the Clerk's Report and approve Payments to be made in May 2023.
  - 6 To receive the Clerk's Report on Planning Applications.
  - 7 To receive the Clerk's Report on Community Centre Management
  - 8 To receive any reports relating to Police Matters within the community
  - 9 To receive reports from Members in relation to Outside Bodies
  - 10 To consider and if thought fit adopt the Minutes of the Festivals Committee Meeting on 10 May 2023 or pass any resolutions thereon as may be deemed expedient.
  - 11 To receive a Report on Stakeholder Consultation on Alternative Options for Growth and Spatial Strategies for the NPT CBC Replacement Local Development Plan
  - 12 To receive the Clerk's summary of the Neath Port Talbot CBC's Welsh Language Promotion Strategy and determine whether to respond formally to the consultation thereon
  - 13 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following two items by virtue of the nature of the business to be transacted.
  - 14 To discuss any Matters Arising from the Minutes (Item 3) of a confidential nature.
  - 15 To consider any reports relating to Health and Safety
  - 16 To receive the Clerk's Report on Correspondence.
-



## Cyngor Cymuned Blaenhonddan

Rowland Lanchbury  
Clerc y Cyngor / Clerk to the Council  
Canolfan Gymuned Llangatwg / Cadoxton Community Centre  
Heol Cwmbach / Cwmbach Road  
Llangatwg / Cadoxton  
CASTELL NEDD / NEATH  
SA10 8AR

Ffôn / Tel – 01639 632436  
Symudol / Mobile – 07873 129744  
e-bost / e-mail – [clerk@blaenhonddan-wcc.gov.uk](mailto:clerk@blaenhonddan-wcc.gov.uk)

12 June 2023

**To Members of the Public and Press you are hereby invited to attend the  
MONTHLY MEETING of the Council**

**To be held at Cadoxton Community Centre  
and as a VIRTUAL MEETING ONLINE  
on Monday 19 June 2023 at 6.30 pm**

*Rowland Lanchbury*

**ROWLAND LANCHBURY  
CLERK TO THE COUNCIL**

---

**Members of the Public and Press who wish to attend the meeting online MUST  
inform the Clerk in writing by 12 Noon on Friday 16 June 2023**

---

### **AGENDA**

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To receive officers from Natural Resources Wales for a presentation on the Aberdulais Flood Risk Project
- 4 To receive a delegation from Cilfrew Rovers Football Club to discuss their proposals for Junior and Mini Teams for the forthcoming football season
- 5 To consider matters raised by members of the public and to be reported upon by the Clerk at the next meeting, where appropriate, in accordance with Council's policy thereon
- 6 To confirm the Minutes of the Annual Meeting of Council held on 15 May 2023
- 7 To confirm the Minutes of the Monthly Meeting of Council held on 15 May 2023

- 8 Matters Arising from the Minutes
- 9 To receive the Clerk's Report and approve Financial Matters made in June 2023
- 10 To receive the Clerk's Report on Planning Applications in June 2023
- 11 To receive the Clerk's Report on Community Centre Management
- 12 To receive any reports relating to Police Matters within the community
- 13 To receive reports from Members in relation to Outside Bodies
- 14 To consider supporting NPT Pride's local activities
- 15 To consider a proposal to acquire and/or upgrade the Storage Building at the rear of Bryncoch Community Centre.
- 16 To receive the Clerk's Report on Casual Vacancies in the Bryncoch South Ward
- 17 To consider amendments to Council's Standing Orders following receipt of Amended Model Standing Orders from One Voice Wales
  
- 18 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following two Items by virtue of the nature of the business to be transacted.
  
- 19 To discuss any Matters Arising from the Minutes (Items 6 and 7) of a confidential nature.
- 20 To consider any reports relating to Health and Safety
  
- 21 To receive the Clerk's Report on Correspondence.



## Cyngor Gymuned Blaenhonddan

Rowland Lanchbury  
Clerc y Cyngor / Clerk to the Council  
Canolfan Gymuned Llangatwg / Cadoxton Community Centre  
Heol Cwmbach / Cwmbach Road  
Llangatwg / Cadoxton  
CASTELL NEDD / NEATH  
SA10 8AR

Ffôn / Tel – 01639 632436  
Symudol / Mobile – 07873 129744  
e-bost / e-mail – clerk@blaenhonddan-wcc.gov.uk

10 July 2023

**To Members of the Public and Press you are hereby invited to attend the  
MONTHLY MEETING of the Council**

**To be held at Cadoxton Community Centre  
and as a Virtual Meeting Online  
on Monday 17 July 2023 at 6.30 pm**

*Rowland Lanchbury*

**ROWLAND LANCHBURY  
CLERK TO THE COUNCIL**

---

**Members of Council who wish to attend the meeting online MUST inform the Clerk  
in writing by 12 Noon on Friday 14 July 2023**

---

### **AGENDA**

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To consider matters raised by members of the public and to be reported upon by the Clerk at the next meeting, where appropriate, in accordance with Council's policy thereon
- 4 To confirm the Minutes of the Monthly Meeting of Council held on 19 June 2023
- 5 Matters Arising from the Minutes
- 6 To receive the Clerk's Report and approve Financial Transactions in July 2023
- 7 To receive the Clerk's Report on Planning Applications in July 2023
- 8 To receive the Clerk's Report on Community Centre Management
- 9 To receive any reports relating to Police Matters within the community
- 10 To receive reports from Members in relation to Outside Bodies

/overleaf

- 11 To consider and if thought fit adopt the Minutes of the Festivals Committee held on 26 June 2023 or pass such resolutions thereon as may be deemed expedient
  - 12 To consider the Internal Auditor's Report, the Annual Return and Annual Governance Statement in respect of the 2022-23 Accounts
  - 13 To consider a proposal to elect Youth Representative(s) to Council.
  - 14 To receive the Clerk's Report on Casual Vacancies in the Bryncoch South Ward
  - 15 To consider ratification of Amended Standing Orders
  
  - 16 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following two Items by virtue of the nature of the business to be transacted.
  
  - 17 To discuss any Matters Arising from the Minutes (Item 4) of a confidential nature.
  - 18 To consider any reports relating to Health and Safety
  
  - 19 To receive the Clerk's Report on Correspondence
- .



## Cyngor Gymuned Blaenhonddan

Rowland Lanchbury  
Clerc y Cyngor / Clerk to the Council  
Canolfan Gymuned Llangatwg / Cadoxton Community Centre  
Heol Cwmbach / Cwmbach Road  
Llangatwg / Cadoxton  
CASTELL NEDD / NEATH  
SA10 8AR

Ffôn / Tel – 01639 632436  
Symudol / Mobile – 07873 129744  
e-bost / e-mail – clerk@blaenhonddan-wcc.gov.uk

**02 August 2023**

**To Members of the Public and Press you are hereby invited to attend a Meeting of  
the RESOURCES COMMITTEE of the Council**

**To be held in the CADOXTON COMMUNITY CENTRE  
and as a VIRTUAL MEETING ONLINE  
on Monday 07 August 2023 at 6.30pm**

*Rowland Lanchbury*

**ROWLAND LANCHBURY  
CLERK TO THE COUNCIL**

---

### **AGENDA**

- 1 To receive apologies for absence – **please advise in advance asap**
- 2 To receive any Declarations of Interest
- 3 To elect a Chair for 2023/24
- 4 To elect a Vice Chair for 2023/24
- 5 To consider matters raised by members of the public and to be reported upon by the Clerk at the next meeting, where appropriate, in accordance with Council's policy thereon
- 6 To approve the Minutes of the Resources Committee held on 27 February 2023 as a correct record.
- 7 Matters Arising from the Minutes.
- 8 To receive the Clerk's Report on 2023-24 Budget Monitoring for Quarter 1 ending 30 June 2023
- 9 To receive the Bank Reconciliation of the Council's Accounts for Quarter 1 ending 30 June 2023

---

**Members of the Public and Press who wish to attend the meeting online MUST  
inform the Clerk in writing by 12 Noon on Friday 04 August 2023**

---





## Cyngor Gymuned Blaenhonddan

Rowland Lanchbury  
Clerc y Cyngor / Clerk to the Council  
Canolfan Gymuned Llangatwg / Cadoxton Community Centre  
Heol Cwmbach / Cwmbach Road  
Llangatwg / Cadoxton  
CASTELL NEDD / NEATH  
SA10 8AR

Ffôn / Tel – 01639 632436  
Symudol / Mobile – 07873 129744  
e-bost / e-mail – clerk@blaenhonddan-wcc.gov.uk

11 September 2023

**To Members of the Public and Press you are hereby invited to attend the  
MONTHLY MEETING of the Council**

**To be held at Cadoxton Community Centre  
and as a VIRTUAL MEETING ONLINE  
on Monday 18 September 2023 at 6.30pm**

*Rowland Lanchbury*

**ROWLAND LANCHBURY  
CLERK TO THE COUNCIL**

---

**Members of the Public and Press who wish to attend the meeting online MUST  
inform the Clerk in writing by 12 Noon on Friday 15 September 2023**

---

### **AGENDA**

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To consider matters raised by members of the public and to be reported upon by the Clerk at the next meeting, where appropriate, in accordance with Council's policy thereon
- 4 To confirm the Minutes of the Monthly Meeting of Council held on 17 July 2023 as a correct record
- 5 Matters Arising from the Minutes
- 6 To receive the Clerk's Report and approve Payments made in August and September 2023
- 7 To receive the Clerk's Report on Planning Applications in August and September 2023

- 8 To receive the Clerk's Report on Community Centre Management
- 9 To receive any reports relating to Police Matters within the community
- 10 To receive reports from Members in relation to Outside Bodies
- 11 To consider and if thought fit adopt the Minutes of the Resources Committee held on the 07 August 2023, or pass such resolutions thereon as may be deemed expedient
- 12 To receive the Clerk's Report on the process involved and progress with the appointment of Youth Representatives to Council and consider a Safeguarding Policy Statement relevant thereto
- 13 To receive the Clerk's Report on Playground Repairs
- 14 To receive the Clerk's Report on Car Park Options at the Wauinceirch District Park and at Cilfrew Park
- 15 To receive the Clerk's report on management issues on Council owned land
- 16 To receive the Clerk's Report on disposal of the storage building at Bryncoch Community Centre
  
- 17 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following two Items by virtue of the nature of the business to be transacted.
  
- 18 To discuss any Matters Arising from the Minutes (Item 4) of a confidential nature.
- 19 To consider any reports relating to Health and Safety
  
- 20 To receive the Clerk's Report on Correspondence.



## Cyngor Gymuned Blaenhonddan

Rowland Lanchbury  
Clerc y Cyngor / Clerk to the Council  
Canolfan Gymuned Llangatwg / Cadoxton Community Centre  
Heol Cwmbach / Cwmbach Road  
Llangatwg / Cadoxton  
CASTELL NEDD / NEATH  
SA10 8AR

Ffôn / Tel – 01639 632436  
Symudol / Mobile – 07873 129744  
e-bost / e-mail – clerk@blaenhonddan-wcc.gov.uk

3<sup>rd</sup> October 2023

To Members of the Public and Press, you are hereby invited to attend a Meeting of  
the **FESTIVALS COMMITTEE** of the Council

To be held in the **CADOXTON COMMUNITY CENTRE**  
on Monday 9<sup>th</sup> October at 6.30pm

*Michaela Chaplin*

**MICHAELA CHAPLIN**  
**ASSISTANT CLERK TO THE COUNCIL**

---

### AGENDA

1. To receive apologies for absence
2. To receive any Declarations of Interest
3. To approve the Minutes of the Festivals Committee held on 26th June 2023 as a correct record.
4. To receive an update on Cadoxton Concert and discuss further.
  - a. Confirmed acts
    - i. Cancer Challenge Choir
    - ii. Penelope George
    - iii. Neath College
  - b. Advertising
  - c. Ticket sales
  - d. Raffle prizes
  - e. Programme
  - f. Roles on the day
5. To discuss ideas for future events in 2023/24



## Cyngor Gymuned Blaenhonddan

Rowland Lanchbury  
Clerc y Cyngor / Clerk to the Council  
Canolfan Gymuned Llangatwg / Cadoxton Community Centre  
Heol Cwmbach / Cwmbach Road  
Llangatwg / Cadoxton  
CASTELL NEDD / NEATH  
SA10 8AR

Ffôn / Tel – 01639 632436  
Symudol / Mobile – 07873 129744  
e-bost / e-mail – clerk@blaenhonddan-wcc.gov.uk

09 October 2023

**To Members of the Public and Press you are hereby invited to attend the  
MONTHLY MEETING of the Council**

**To be held at Cadoxton Community Centre  
and as a VIRTUAL MEETING ONLINE  
on Monday 16 October 2023 at 6.30pm**

*Rowland Lanchbury*

**ROWLAND LANCHBURY  
CLERK TO THE COUNCIL**

---

**Members of the Public and Press who wish to attend the meeting online MUST  
inform the Clerk in writing by 12 Noon on Friday 13 October 2023**

---

### **AGENDA**

- 1 To receive apologies for absence
- 2 To welcome two representatives from the Neath Port Talbot Standards Committee -  
Mr D Lewis and Councillor W Carpenter
- 3 To receive any Declarations of Interest
- 4 To consider matters raised by members of the public and to be reported upon by  
the Clerk at the next meeting, where appropriate, in accordance with Council's  
policy thereon
- 5 To confirm the Minutes of the Monthly Meeting of Council held on 18 September  
2023 as a correct record
- 6 Matters Arising from the Minutes
- 7 To receive the Clerk's Report and approve Payments made in October 2023
- 8 To receive the Clerk's Report on Planning Applications in October 2023

- 9 To receive the Clerk's Report on Community Centre Management
- 10 To receive any reports relating to Police Matters within the community
- 11 To receive reports from Members in relation to Outside Bodies
- 12 To consider and if thought fit adopt the Minutes of the Festivals Committee held on the 09 October 2023, or pass such resolutions thereon as may be deemed expedient
- 13 To receive the Clerk's Report on Amended Mowing Practices on Council Land
- 14 To consider Applications for Financial Assistance
- 15 To consider a Strategic Plan for 2023-27
- 16 To receive the Clerk's Report on progress with the appointment of Youth Representatives to Council
- 17 To consider the Installation of Internet Access at the Council's Premises
  
- 18 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following three Items by virtue of the nature of the business to be transacted.
  
- 19 To discuss any Matters Arising from the Minutes (Item 5) of a confidential nature.
- 20 To consider any reports relating to Health and Safety
- 21 To receive the Clerk's Report on a Staffing Matter
  
- 22 To receive the Clerk's Report on Correspondence.



## Cyngor Gymuned Blaenhonddan

Rowland Lanchbury  
Clerc y Cyngor / Clerk to the Council  
Canolfan Gymuned Llangatwg / Cadoxton Community Centre  
Heol Cwmbach / Cwmbach Road  
Llangatwg / Cadoxton  
CASTELL NEDD / NEATH  
SA10 8AR

Ffôn / Tel – 01639 632436  
Symudol / Mobile – 07873 129744  
e-bost / e-mail – clerk@blaenhonddan-wcc.gov.uk

13 November 2023

**To Members of the Public and Press you are hereby invited to attend the  
MONTHLY MEETING of the Council**

**To be held at Cadoxton Community Centre  
and as a VIRTUAL MEETING ONLINE  
on Monday 20 November 2023 at 6.30pm**

*Rowland Lanchbury*

**ROWLAND LANCHBURY  
CLERK TO THE COUNCIL**

---

**Members who wish to attend the meeting online MUST inform the Clerk in writing  
by  
12 Noon on Friday 17 November 2023**

---

### **AGENDA**

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To consider matters raised by members of the public and to be reported upon by the Clerk at the next meeting, where appropriate, in accordance with Council's policy thereon
- 4 To confirm the Minutes of the Monthly Meeting of Council held on 16 October 2023 as a correct record
- 5 Matters Arising from the Minutes
- 6 To receive the Clerk's Report and approve Financial Transactions in November 2023
- 7 To receive the Clerk's Report on Planning Applications in November 2023
- 8 To receive the Clerk's Report on Community Centre Management

- 9 To receive any reports relating to Police Matters within the community
- 10 To receive reports from Members in relation to Outside Bodies
- 11 To consider and if thought fit adopt the Minutes of the Resources Committee held on the 30 October 2023, or pass such resolutions thereon as may be deemed expedient
- 12 To receive the Clerk's Report on a Draft Scheme of Delegation
- 13 To review the use of MS Teams or Zoom for Council business
- 14 To receive the Clerk's Summary of Feedback Received from the Standards Committee Observers
  
- 15 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following four Items by virtue of the nature of the business to be transacted.
  
- 16 To discuss any Matters Arising from the Minutes (Item 4) of a confidential nature.
- 17 To consider any reports relating to Health and Safety
- 18 To receive the Clerk's Report on the Valuation of the Bryncoch CC Storage Building
- 19 To receive the Clerk's Report on the National Pay Award for 2023-24
  
- 20 To receive the Clerk's Report on Correspondence.



## Cyngor Gymuned Blaenhonddan

Rowland Lanchbury  
Clerc y Cyngor / Clerk to the Council  
Canolfan Gymuned Llangatwg / Cadoxton Community Centre  
Heol Cwmbach / Cwmbach Road  
Llangatwg / Cadoxton  
CASTELL NEDD / NEATH  
SA10 8AR

Ffôn / Tel – 01639 632436  
Symudol / Mobile – 07873 129744  
e-bost / e-mail – clerk@blaenhonddan-wcc.gov.uk

04 December 2023

**To Members of the Public and Press you are hereby invited to attend the  
MONTHLY MEETING of the Council**

**To be held at Cadoxton Community Centre  
and as a VIRTUAL MEETING ONLINE  
on Monday 11 December 2023 at 6.30pm**

*Rowland Lanchbury*

**ROWLAND LANCHBURY  
CLERK TO THE COUNCIL**

---

**Members of the Public and Press who wish to attend the meeting online  
MUST inform the Clerk in writing by 12 Noon on Friday 08 December 2023**

---

### **AGENDA**

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To consider matters raised by members of the public and to be reported upon by the Clerk at the next meeting, where appropriate, in accordance with Council's policy thereon
- 4 To confirm the Minutes of the Monthly Meeting of Council held on 20 November 2023 as a correct record
- 5 Matters Arising from the Minutes
- 6 To receive the Clerk's Report and approve Financial Transactions in December 2023
- 7 To receive the Clerk's Report on Planning Applications in December 2023
- 8 To receive the Clerk's Report on Community Centre Management
- 9 To receive any reports relating to Police Matters within the community



- 10 To receive reports from Members in relation to Outside Bodies
- 11 To consider a report from the Council's Internal Auditor following the Mid-year Audit of the 2023/24 Accounts
  
- 12 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following three Items by virtue of the nature of the business to be transacted.
  
- 13 To discuss any Matters Arising from the Minutes (Item 4) of a confidential nature.
- 14 To consider any reports relating to Health and Safety
- 15 To receive the Clerk's Report on the Provision of Caretaker Services
  
- 16 To receive the Clerk's Report on Correspondence.



## Cyngor Cymuned Blaenhonddan

Rowland Lanchbury  
Clerc y Cyngor / Clerk to the Council  
Canolfan Gymuned Llangatwg / Cadoxton Community Centre  
Heol Cwmbach / Cwmbach Road  
Llangatwg / Cadoxton  
CASTELL NEDD / NEATH  
SA10 8AR

Ffôn / Tel – 01639 632436  
Symudol / Mobile – 07873 129744  
e-bost / e-mail – clerk@blaenhonddan-wcc.gov.uk

13 December 2023

**To Members of the Public and Press you are hereby invited to attend a Meeting of the  
RESOURCES COMMITTEE of the Council**

**To be held in the CADOXTON COMMUNITY CENTRE  
and as a VIRTUAL MEETING ONLINE  
on Monday 18 December 2023 at 6.30pm**

*Rowland Lanchbury*

**ROWLAND LANCHBURY  
CLERK TO THE COUNCIL**

---

### AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To approve the Minutes of the Resources Committee held on 30 October 2023 as a correct record.
- 4 Matters Arising from the Minutes.
- 5 To receive the Clerk's Report on Council Reserves as at 31 March 2023 and consider any changes arising therefrom.
- 6 To review the Council's Hire Charges for Community Centres, Playing Fields and for the Use of Council Land.
- 7 To receive the Clerk's Report on Budget Estimates for 2024/25 and determine a Precept arising therefrom.
- 8 To consider priority investigations for capital expenditure in 2024/25, subject to budget availability
- 9 To review progress with the Finance and Governance Toolkit and agree future actions.

---

**Members of the Public and Press who wish to attend the meeting online MUST inform the Clerk in writing by 12 Noon on Friday 15 December 2023**

---



## Cyngor Gymuned Blaenhonddan

Rowland Lanchbury  
Clerc y Cyngor / Clerk to the Council  
Canolfan Gymuned Llangatwg / Cadoxton Community Centre  
Heol Cwmbach / Cwmbach Road  
Llangatwg / Cadoxton  
CASTELL NEDD / NEATH  
SA10 8AR

Ffôn / Tel – 01639 632436  
Symudol / Mobile – 07873 129744  
e-bost / e-mail – clerk@blaenhonddan-wcc.gov.uk

10 January 2024

**To Members of the Public and Press you are hereby invited to attend the  
MONTHLY MEETING of the Council**

**To be held at Cadoxton Community Centre  
and as a VIRTUAL MEETING ONLINE  
on Monday 15 January 2024 at 6.30 pm**

*Rowland Lanchbury*

**ROWLAND LANCHBURY  
CLERK TO THE COUNCIL**

---

**Members of the Public and Press who wish to attend the meeting online MUST  
inform the Clerk in writing by 12 Noon on Friday 12 January 2024**

---

### **AGENDA**

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To consider matters raised by members of the public and to be reported upon by the Clerk at the next meeting, where appropriate, in accordance with Council's policy thereon
- 4 To confirm the Minutes of the Monthly Meeting of Council held on 11 December 2023
- 5 Matters Arising from the Minutes
- 6 To receive the Clerk's Report on Financial Transactions in January 2024
- 7 To receive the Clerk's Report on Planning Applications in January 2024
- 8 To receive the Clerk's Report on Community Centre Management
- 9 To receive any reports relating to Police Matters within the community
- 10 To receive reports from Members in relation to Outside Bodies

/overleaf

- 11 To consider and if thought fit adopt the Minutes of the Resources Committee held on 18 December 2023 or pass such resolutions thereon as may be deemed expedient
- 12 To consider the scope of potential capital projects in 2024/25, subject to budget availability.
- 13 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following two Items by virtue of the nature of the business to be transacted.
- 14 To discuss any Matters Arising from the Minutes (Item 4) of a confidential nature.
- 15 To consider any reports relating to Health and Safety
- 16 To receive the Clerk's Report on Correspondence.



## Cyngor Gymuned Blaenhonddan

Rowland Lanchbury  
Clerc y Cyngor / Clerk to the Council  
Canolfan Gymuned Llangatwg / Cadoxton Community Centre  
Heol Cwmbach / Cwmbach Road  
Llangatwg / Cadoxton  
CASTELL NEDD / NEATH  
SA10 8AR

Ffôn / Tel – 01639 632436  
Symudol / Mobile – 07873 129744  
e-bost / e-mail – [clerk@blaenhonddan-wcc.gov.uk](mailto:clerk@blaenhonddan-wcc.gov.uk)

23<sup>rd</sup> January 2024

To Members of the Public and Press, you are hereby invited to attend a Meeting of  
the **FESTIVALS COMMITTEE** of the Council

To be held in the **CADOXTON COMMUNITY CENTRE**  
on Monday 29<sup>th</sup> January at 6.30pm

*Michaela Chaplin*

**MICHAELA CHAPLIN**  
**ASSISTANT CLERK TO THE COUNCIL**

---

### **AGENDA**

1. To receive apologies for absence
2. To receive any Declarations of Interest
3. To approve the Minutes of the Festivals Committee held on 9<sup>th</sup> October as a correct record
4. To discuss the rescheduling and arrangements for the Cadoxton Concert.
5. To receive update on Community Funday 1<sup>st</sup> June 2024.
6. To discuss ideas for future events in 2023/24



## Cyngor Gymuned Blaenhonddan

Rowland Lanchbury  
Clerc y Cyngor / Clerk to the Council  
Canolfan Gymuned Llangatwg / Cadoxton Community Centre  
Heol Cwmbach / Cwmbach Road  
Llangatwg / Cadoxton  
CASTELL NEDD / NEATH  
SA10 8AR

Ffôn / Tel – 01639 632436  
Symudol / Mobile – 07873 129744  
e-bost / e-mail – clerk@blaenhonddan-wcc.gov.uk

12 February 2024

**To Members of the Public and Press you are hereby invited to attend the  
MONTHLY MEETING of the Council**

**To be held at Cadoxton Community Centre  
and as a VIRTUAL MEETING ONLINE  
on Monday 19 February 2024 at 6.30 pm**

*Rowland Lanchbury*

**ROWLAND LANCHBURY  
CLERK TO THE COUNCIL**

---

**Members of the Public and Press who wish to attend the meeting online MUST  
inform the Clerk in writing by 12 Noon on Friday 16 February 2024**

---

### **AGENDA**

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To consider matters raised by members of the public and to be reported upon by the Clerk at the next meeting, where appropriate, in accordance with Council's policy thereon
- 4 To confirm the Minutes of the Monthly Meeting of Council held on 15 January 2024
- 5 Matters Arising from the Minutes
- 6 To receive the Clerk's Report on Financial Transactions in February 2024
- 7 To receive the Clerk's Report on Planning Applications in February 2024
- 8 To receive the Clerk's Report on Community Centre Management
- 9 To receive any reports relating to Police Matters within the community
- 10 To receive reports from Members in relation to Outside Bodies

/overleaf

- 11 To consider and if thought fit adopt the Minutes of the Festivals Committee held on 29 January 2024 or pass such resolutions thereon as may be deemed expedient
- 12 To receive the Clerk's Report on 2023-24 Budget Monitoring for Quarter 3 ending 31 December 2023
- 13 To receive the Bank Reconciliation of the Council's Accounts for Quarter 3 ending 31 December 2023
- 14 To receive the Clerk's Report on the Casual Vacancies in the Bryncoch South Ward
- 15 To consider possible proposals to support Youth Activities in Aberdulais
- 16 To review the use of Cilfrew Playing Field
  
- 17 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following three Items by virtue of the nature of the business to be transacted.
  
- 18 To discuss any Matters Arising from the Minutes (Item 4) of a confidential nature.
- 19 To consider any reports relating to Health and Safety
- 20 To consider prices submitted for 3 No. Grounds Maintenance Contracts
- 21 To review current arrangements relating to Relief Caretaker duties
  
- 22 To receive the Clerk's Report on Correspondence.



## Cyngor Gymuned Blaenhonddan

Rowland Lanchbury  
Clerc y Cyngor / Clerk to the Council  
Canolfan Gymuned Llangatwg / Cadoxton Community Centre  
Heol Cwmbach / Cwmbach Road  
Llangatwg / Cadoxton  
CASTELL NEDD / NEATH  
SA10 8AR

Ffôn / Tel – 01639 632436  
Symudol / Mobile – 07873 129744  
e-bost / e-mail – clerk@blaenhonddan-wcc.gov.uk

13 March 2024

**To Members of the Public and Press you are hereby invited to attend the  
MONTHLY MEETING of the Council**

**To be held at Cadoxton Community Centre  
and as a VIRTUAL MEETING ONLINE  
on Monday 18 March 2024 at 6.30 pm**

*Rowland Lanchbury*

**ROWLAND LANCHBURY  
CLERK TO THE COUNCIL**

---

**Members of the Public and Press who wish to attend the meeting online MUST  
inform the Clerk in writing by 12 Noon on Friday 15 March 2024**

---

### **AGENDA**

- 1 To receive apologies for absence
- 2 To receive a Statement from the Chair
- 3 To receive any Declarations of Interest
- 4 To consider matters raised by members of the public and to be reported upon by the Clerk at the next meeting, where appropriate, in accordance with Council's policy thereon
- 5 To confirm the Minutes of the Monthly Meeting of Council held on 19 February 2024
- 6 Matters Arising from the Minutes
- 7 To receive the Clerk's Report on Financial Transactions in March 2024
- 8 To receive the Clerk's Report on Planning Applications in March 2024
- 9 To receive the Clerk's Report on Community Centre Management
- 10 To receive any reports relating to Police Matters within the community

/overleaf



- 11 To receive reports from Members in relation to Outside Bodies
- 12 To receive the Clerk's Report on progress with the disposal of a Storage Building at Bryncoch Community Centre
- 13 To consider a request for use of the Waunceirch District Park Car Park by Waunceirch Primary School
- 14 To receive the Clerk's Report on preliminary work relating to the following Capital Projects –
  - Bryncoch Community Centre – Suspended Ceiling and Installation of Insulation
  - Caewern Community Centre – New Roof, Suspended Ceiling and Lighting
- 15 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following three Items by virtue of the nature of the business to be transacted.
- 16 To discuss any Matters Arising from the Minutes (Item 5) of a confidential nature.
- 17 To consider any reports relating to Health and Safety
- 18 To review current arrangements relating to Caretaker Services
- 19 To receive the Clerk's Report on Correspondence.



## Cyngor Gymuned Blaenhonddan

Rowland Lanchbury  
Clerc y Cyngor / Clerk to the Council  
Canolfan Gymuned Llangatwg / Cadoxton Community Centre  
Heol Cwmbach / Cwmbach Road  
Llangatwg / Cadoxton  
CASTELL NEDD / NEATH  
SA10 8AR

Ffôn / Tel – 01639 632436  
Symudol / Mobile – 07873 129744  
e-bost / e-mail – clerk@blaenhonddan-wcc.gov.uk

08 April 2024

**To Members of the Public and Press you are hereby invited to attend the  
MONTHLY MEETING of the Council**

**To be held at Cadoxton Community Centre  
and as a VIRTUAL MEETING ONLINE  
on Monday 15 April 2024 at 6.30 pm**

*Rowland Lanchbury*

**ROWLAND LANCHBURY  
CLERK TO THE COUNCIL**

---

**Members of the Public and Press who wish to attend the meeting online MUST  
inform the Clerk in writing by 12 Noon on Friday 12 April 2024**

---

### **AGENDA**

- 1 To receive apologies for absence
- 2 To receive a Statement from the Chair
- 3 To receive any Declarations of Interest
- 4 To consider matters raised by members of the public and to be reported upon by the Clerk at the next meeting, where appropriate, in accordance with Council's policy thereon
- 5 To confirm the Minutes of the Monthly Meeting of Council held on 18 March 2024
- 6 Matters Arising from the Minutes
- 7 To receive the Clerk's Report on Financial Transactions in April 2024
- 8 To receive the Clerk's Report on Planning Applications in April 2024
- 9 To receive the Clerk's Report on Community Centre Management
- 10 To receive any reports relating to Police Matters within the community

/overleaf

- 11 To receive reports from Members in relation to Outside Bodies
- 12 To receive the Clerk's Report on Festivals Committee discussions
- 13 To consider the Clerk's Report on Applications for Financial Assistance
- 14 To consider renewal of the Council's Membership of One Voice Wales
- 15 To consider an offer to fund improvements at Caewern Playground
- 16 To receive the Clerk's summary of the Audit Wales Report on the 2022/23 Accounts
- 17 To consider Renewal of the Lease in respect of Caewern Community Centre
  
- 18 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following three Items by virtue of the nature of the business to be transacted.
  
- 19 To discuss any Matters Arising from the Minutes (Item 5) of a confidential nature.
- 20 To consider any reports relating to Health and Safety
- 21 To receive the Clerk's report on Personnel Matters
  
- 22 To receive the Clerk's Report on Correspondence.