

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of the Annual Meeting of Council held on Monday 16 May 2016 at 6.00pm in the Cadoxton Community Centre, Neath

Presiding Councillor M Teague

Present Councillors P Winstone, D Jones, C Teague, J Hale, P Hunter, B McCathail, L Bromham, G Morgan, R Hawkins

Apologies Councillors W Griffiths, M Funning, J Dudley, C Williams

3665 Declarations of Interest

There were no declarations of interest at the start of the meeting in relation to the Annual Meeting agenda.

3666 Appointment of Chairman

RESOLVED that Councillor W Griffiths be appointed Chairman for 2016/17, and noted that Councillor Griffiths had indicated his willingness to accept the nomination if his name was put forward.

3667 Chairman's Declaration of Acceptance

RESOLVED that Councillor W Griffiths sign the Declaration of Acceptance of Office as Chairman as soon as possible and before the next meeting of Council.

3668 Appointment of Vice Chairman

RESOLVED that Councillor M Teague be appointed Vice Chairman for 2016/17.

3669 Vice Chairman's Declaration of Acceptance

RESOLVED noted that Councillor M Teague signed the Declaration of Acceptance of Office as Vice Chairman.

3670 Membership of Committees

RESOLVED that Members be elected to the following Committees as indicated –

Resources Committee – Councillors W Griffiths, M Teague, J Dudley, J Hale, G Morgan, C Teague D Thomas, R Hawkins and L Bromham

Open Spaces Committee - Councillors W Griffiths, M Teague, D Jones, J Hale, C Teague, L Bromham, B McCathail, J Dudley and R Hawkins

Festivals Committee - Councillors W Griffiths, M Teague, J Dudley, J Hale, P Hunter, C Teague, D Jones, C Williams and L Bromham

Staffing Committee - Councillors W Griffiths, C Teague and J Hale

Appeals Committee – No Members nominated and the Committee be elected on an ad-hoc basis should the need arise.

Hall Management Committees – Noted that Committees were only required for the Bryncoch and Caewern Community Centres, and local Members were elected to represent Council on each.

3671 Membership of Outside Bodies

RESOLVED that Members be elected to the following Outside Bodies as indicated –

Neath Port Talbot CBC/Community Councils Liaison Committee – Councillors P Hunter and G Morgan

One Voice Wales, Neath Port Talbot Area Committee and Larger Councils Committee – Councillors J Hale and W Griffiths

School Governing Bodies – Council representation be maintained as follows, subject to Members not present confirming their acceptance to the Clerk –

- | | |
|------------------------|------------------------|
| • Blaenhonddan Primary | Councillor P Winstone |
| • Bryncoch CIW Primary | Councillor G Morgan |
| • Catwg Primary | Councillor M Funning |
| • Cilffriw Primary | Councillor D Thomas |
| • Wauanceirch Primary | Councillor W Griffiths |

3672 Income and Expenditure 2015/16

The Clerk submitted the Income and Expenditure Report for 2015/16 in advance of its submission for audit. RESOLVED that the accounts be approved.

3673 Annual Investment Strategy 2016/17

The Clerk submitted a draft Annual Investment Strategy for 2016/17. RESOLVED that the Draft Strategy be approved.

3674 Policies and Procedures

RESOLVED that the following policies and procedures be adopted–

- Standing Orders
- Financial Regulations
- Health and Safety Policy
- Freedom of Information Scheme
- Risk Management Plan and Risk Assessment
- Halls Management Committee Regulations

3675 Financial Management Arrangements

RESOLVED that present arrangements be confirmed and specifically that –

- existing financial arrangements as outlined in the Annual Investment Strategy be endorsed
- the following Members be authorised to act as bank signatories on the Council's behalf – Councillors W Griffiths, M Teague, D Jones, J Dudley
- Council appoint Mr L Llewellyn as its Internal Auditor in 2016/17
- A review of internal audit arrangements be undertaken and be advised by Mr Llewellyn.

3676 Chairman's Allowance

RESOLVED that a Chairman's Allowance for 2016/17 be set at £300.00 and that the Chairman be requested to submit a brief report on expenditure at the end of his term of office.

The meeting ended at 6.40 pm.

Signed

Dated 20 June 2016

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of the Monthly Meeting of Council held on Monday 16 May 2016 at 6.41pm
in the Cadoxton Community Centre, Neath

Presiding Councillor M Teague

Present Councillors P Winstone, D Jones, C Teague, J Hale, P Hunter, B
McCathail, L Bromham, G Morgan, R Hawkins

Apologies Councillors W Griffiths, M Funning, J Dudley, C Williams

3677 Declarations of Interest

There were no declarations of interest at the start of the meeting.

3678 Minutes of the Monthly Meeting held on 18 April 2016

RESOLVED that the Minutes of the Monthly Meeting of Council held on 18
April 2016 be confirmed as a correct record.

3679 Matters Arising

There were no matters arising.

3680 Payments – May 2016

RESOLVED that the Clerk's report be approved.

3681 Planning Applications

RESOLVED that no objection be made to the following applications –

P2016/0342	Extension	29 Ty'n yr Heol Road Bryncoch
P2016/0346	Extension	6 Cloda Avenue Bryncoch
P2016/0353	Extension, Alterations, Vehicle Access	5 Oak View Cilfrew
P2016/0360	Extension	184 Main Road Bryncoch
P2016/0370	Work to TPO Trees	4 Cloda Avenue, Bryncoch
P2016/0395	Extension	119 March Hywel Cilfrew

3682 Minutes of the Festival Committee Meeting held on 27 April 2016

RESOLVED that the Minutes of the Festivals Committee Meeting of Council
held on 27 April 2016 be endorsed.

3683 Capital Schemes

1. Caewern Playground. The Clerk reported on the successful funding decisions received and on the publicity plan which had now been set in place. He summarised his discussions with Sutcliffe Play and indicated that he would place an order for the work on receipt of an outstanding Funding Agreement. RESOLVED that the Clerk's report be noted and that, following a recommendation from Sutcliffe Play, the contract for implementation of the scheme be commenced in September 2016.

2. Cadoxton Community Centre. The Clerk provided copies of the feasibility scheme completed by the Council's Consultant, outlining the proposed provision of a disabled toilet, storage and workshop facilities, along with new pitched roofs where appropriate. RESOLVED that the proposals be accepted and that the Council's Consultant be instructed to proceed with the next stage of the project and seek planning permission.

3684 Revised Model Code of Conduct

The Clerk referred to the revised Model Code of Conduct previously circulated to all Members and to the reasons given by Welsh Government for its issue. RESOLVED that Council adopt the Revised Model Code of Conduct.

3685 Police and PACT Meetings

There were no substantive reports.

3686 Reports from Outside Bodies

There were no substantive reports.

3687 Public and Press

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following three items, by virtue of the nature of the business to be transacted, and that Council's Standing Orders 66 and 70 be implemented.

3688 Matters Arising from Exempt Items

There were no matters arising from exempt items.

3689 Quotations

1. The Clerk advised that prices for the Heating, Energy and Insulation Study had not yet been received. RESOLVED noted.
2. The Clerk presented a report on tenders received and opened, in the presence of the Chairman and Assistant Clerk, for external painting at Caewern Community Centre. Members sought clarification and considered the four prices received. RESOLVED that the tender received from Thornhill Decorating be accepted in the sum indicated to Members.

3690 21 Main Road Cadoxton

Members were briefed on outline terms and on the discussions taking place with the Council's advisors and with the owner of 21 Main Road Cadoxton regarding a sub-lease in respect of adjacent land. Further discussions would be necessary before finalising terms, and RESOLVED that a further report be received in due course.

3691 Correspondence

RESOLVED that the following items of correspondence be actioned as indicated -

- | | | |
|---|---|---|
| 2 | Neath Calligraphy Class
Permission to make a display granted. | Request re Caewern Community Centre |
| 3 | One Voice Wales
Pay Policy Statement agreed, place on Website. | Enquiry re Statement on Pay Policy |
| 4 | NPT CBC Transport
Council to express concern at the decision to allow reduction in services,
and enquire as to whether all options, including social enterprise solutions,
have been explored. | Letter re Service Revisions |
| 5 | Mr AS Waunceirch | E-mail re activities on Waunceirch Playing
Field |
| | Council to introduce signs at all three entrances indicating that golf, target
sports and motor cycle activities are not allowed | |
| 7 | Drama Group Caewern | Request for Reduction in Charges |
| | Council to allow a reduction in charges for the four dates as agreed. | |

RESOLVED that the following items of correspondence be noted –

- | | | |
|---|-------------------------------|--------------------------------------|
| 1 | South Wales Environmental Ltd | Letter re Leiros Parc Playground |
| 6 | Instinctif | E-mail re Lamb and Flag Pub Bryncoch |

The meeting ended at 7.56 pm

Signed

Dated 20 June 2016

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of a Meeting of the Festivals Committee of the Council held in Bryncoch Community Centre, Neath on Wednesday 15th June 2016, at 6.30pm.

Presiding -

Present Councillors C Teague, D Jones J Hale R M Teague J Dudley L Bromham P Hunter
Councillor R Hawkins(non-voting member)

Apologies Councillors W Griffiths C Williams

3692 Declarations of Interest

There were no declarations of interest at the start of the meeting.

3693 Appointment of Chairman

RESOLVED that Councillor C Teague be appointed as Chairman 2016/17.

(Councillor C Teague in the Chair)

3694 Appointment of Vice-Chairman

RESOLVED that Councillor J Hale be appointed as Vice-Chairman 2016/17.

3695 Minutes of the Last Meeting

RESOLVED that the Minutes of the Festivals Committee held on 27th April 2016 be confirmed as a correct record.

3696 Matters Arising

No matters arising

3697 Feedback following Fun Day Owain Glyndwr Community Centre, 02 May, 2016

Members discussed the success of the Fun Day and noted a number of issues. RESOLVED that the Committee be recommended to note and consider the following items further at the next meeting of the Committee, in advance of planning the Fun Day at Owain Glyndwr Community Centre in 2017 –

- Hiring of 2 marquees was a success
- Morris Dancers and Black Mountain Falconry were very good
- Reconsider hiring Donkey's
- Climbing Wall very popular and the fee of £1.00 appropriate
- One group made inappropriate comments in front of children
- Consider moving Musicians/Bands into the hall if it's raining
- Introduction of the brochure was a success especially in terms of sponsorship funding

- To issue brochures in advance of the Fun Day to the Schools and have a nominal amount to issue on the day

3698 Review Festivals Budget

A copy of the Festivals Budget was circulated and discussed. RESOLVED that the budget situation be noted.

3699 Fun Day Cilfrew Community Centre, 2016

The Assistant Clerk verbally presented details of Version 1 of the Action Plan. Members noted updated arrangements for the annual Fun Day to be held on Saturday 3rd September 2016.

RESOLVED that the individual items of the action plan be noted and that Council be recommended to –

- Proceed with hiring the following entertainment for the Fun Day - Black Mountain Falconry, Ukulele Band, Through the Looking Glass, Circus Skills Workshop, Bouncy Castles, Geraint the Snakeman and Vintage Fire Engines
- Request participation from Local Schools, Local Choir and Fire Service.
- Request that children have the option of attending in Fancy Dress
- Proceed with Tug of War
- Proceed with the sale of hot dogs and bacon rolls. Cllr Doreen Jones agreed to organise the provision of Catering
- Proceed with raffle. Members to source prizes.
- Proceed with the erection of three banners and the printing of 25 posters.
- Proceed with a flyer on the day detailing the programme of events

RESOLVED not to proceed with –

- Donkey Hire
- Printing of leaflets as schools are closed for Summer break

3700 Christmas Event 2016

Members considered joining forces in December 2016 with Neath Community Christmas in order to put on a Santa Parade that would encompass all villages within the Community. RESOLVED that the Assistant Clerk investigate possible arrangements and report back at the next meeting.

The meeting ended at 7.50pm

Signed

Dated July 2016

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of the Monthly Meeting of Council held on Monday 20 June 2016 at 6.30pm
in the Cadoxton Community Centre, Neath

Presiding Councillor W Griffiths

Present Councillors P Winstone, D Jones, C Teague, J Hale, P Hunter, B
McCathail, R Hawkins M Teague M Funning, J Dudley, C Williams, D
Thomsa, H Phillips, A Wingrave

Apologies Councillors L Bromham, G Morgan

(The Chairman referred to the passing of a former member of Council, Mr R Phillips.
All present stood for a minute's silence as a mark of respect).

3701 Declarations of Interest

There were no declarations of interest at the start of the meeting.

3702 Minutes of the Annual Meeting held on 16 May 2016

RESOLVED that the Minutes of the Annual Meeting of Council held on 16
May 2016 be confirmed as a correct record.

3703 Minutes of the Monthly Meeting held on 16 May 2016

RESOLVED that the Minutes of the Monthly Meeting of Council held on 16
May 2016 be confirmed as a correct record.

3704 Matters Arising

Further to Minute 3671 the Clerk confirmed that Councillor Funning had
indicated her intention not to seek nomination as a Governor of Catwg
Primary School. RESOLVED that Members consider nominations by the
next meeting of Council.

3705 Payments – June 2016

RESOLVED that the Clerk's report be approved.

3706 Planning Applications

RESOLVED that no objection be made to the following applications –

P2016/0429	Replacement Flagpole/Totem Sign	Lidl, Vale of Neath Retail Park, Cadoxton
P2016/0487	Work to TPO Trees	10 Cromwell Ave Neath

3707 Minutes of the Festival Committee Meeting held on 15 June 2016

RESOLVED that consideration of the Minutes of the Festivals Committee
Meeting of Council held on 15 June 2016 be deferred until the next meeting.

3708 Community Centre Charges

The Clerk referred to the decision of Council on 14 December 2015 to address “anomalies” in hire charges for community centres (Minute 3576 refers). He submitted a report to Council on circumstances at Aberdulais and Owain Glyndwr Community Centre and summarised his discussions with hirers concerned. RESOLVED that –

- the daily rate at Aberdulais Community Centre be retained for the reasons indicated in the revised sum of £45.00
- the rate paid by one group at Owain Glyndwr Community Centre be subject to further review on receipt of the group’s audited accounts.

3709 2015-16 Accounts

The Clerk advised Members that the Council’s accounts for the 2015-16 financial year had been audited internally, and that there were no matters to be drawn to the Council’s attention. RESOLVED that the report of the Internal Auditor be noted and that the Chairperson be authorised to sign the Council’s Annual Return for external audit purposes.

3710 Neath Port Talbot Community Councils Liaison Committee

The Clerk referred to the previously circulated Terms of Reference for the Neath Port Talbot Community Councils Liaison Committee and to the meeting held earlier in 2016 to discuss how the Committee should operate. RESOLVED that Council’s disappointment be expressed at the lack of an explicit reference to evening meetings and to a list of strategic topics, and that NPT CBC be advised that community councils are generally in recess during August when consideration of agenda items is suggested.

3711 Police and PACT Meetings

There were no substantive reports.

3712 Reports from Outside Bodies

The Chairperson provided a short report on the recent meeting of the Area Committee of One Voice Wales which was NOTED.

3713 Public and Press

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following four items, by virtue of the nature of the business to be transacted, and that Council’s Standing Orders 66 and 70 be implemented.

3714 Matters Arising from Exempt Items

There were no matters arising from exempt items.

3715 21 Church Road Cadoxton

Members were briefed on outline terms and on the discussions taking place with the Council’s advisors and with the owner of 21 Church Road Cadoxton regarding a sub-lease in respect of adjacent land. RESOLVED that the Chairperson and Vice-Chairperson be authorised to sign the sub-lease when received.

3716 Staff Contracts

1. The Clerk advised Members that staff who were required to use their private vehicles to undertake their duties needed to demonstrate that they have the relevant insurance cover. RESOLVED that the necessary checks be undertaken and noted that mileage allowances should cover any additional costs.
2. The Clerk advised Members that following a period of time since the appointment of the Handyperson/Relief Caretaker, there had been a chance to reflect on the workability of the terms and conditions relating to the post, with the benefit of advice from One Voice Wales. Following discussion, RESOLVED that –
 - The two elements of the post be separated into two contracts
 - The Handyperson be engaged for 10 hours per week with provision for additional hours on an as needs basis
 - The Relief Caretaker post be remunerated on the basis of a standby payment each week, and on the basis of a daily rate
 - The Clerk be authorised to seek a variation of the existing contract and engage as appropriate with the Chairperson to conclude the matter.

3717 2016-18 National Salary Award

The Clerk reminded Members of the Council's decision to pay its staff in accordance with National Joint Council (NJC) Pay Scales, and to receive annual recommendations from the NJC in reviewing staff salaries (Minute 3566 of the Resources Committee, 03 December 2015, and Minute 3576 of Council, 14 December 2015, refer). He submitted a factual report on the two year pay award from 01 April 2016, and outlined the financial implications for Council if the recommendations were accepted.

(The Clerk withdrew from the Chamber and took no part in the further discussions or decisions on this matter)

RESOLVED that Council accept the recommendations on Pay Scales from the National Joint Council and implement the 2016-18 Salary Award accordingly.

3718 Correspondence

RESOLVED that the following items of correspondence be actioned as indicated –

- | | | |
|---|-------------------------|--|
| 1 | Mr PC and Ms TS | Request to extend allotment shed |
| | Request agreed. | |
| 2 | Neath Calligraphy Group | Request to display work at Caewern CC |
| | Request agreed. | |
| 3 | NPT CBC Fostering Team | Request to display publicity at OGCC |
| | Request agreed. | |
| 7 | NPT CBC Property | Notice of Rent Increase – Aberdulais and Caewern CCs |

Noted and increase be paid accordingly

8 NPT CBC Property Terms for Renewal of Lease at Caewern Park
Report be submitted to next meeting of Council

RESOLVED that the following items of correspondence be noted –

4	NPT CBC	Corporate Improvement Plan 2016-19
5	NPT CBC	Consultation Report Ysgol Hendrefelin Bryncoch
6	Ministry of Defence	National Armed Forces Day
9	Green Growth Wales	Call for Projects June 2016
10	Wales Audit Office	Annual Report 2015-16
11	NPT CBC Planning	Notification of Planning Appeal 26 Rowan Tree Close Bryncoch

The meeting ended at 8.12 pm

Signed

Dated 18 July 2016

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of the Monthly Meeting of Council held on Monday 18 July 2016 at 6.30pm
in the Cadoxton Community Centre, Neath

Presiding Councillor W Griffiths

Present Councillors P Winstone, P Hunter, B McCathail, M Teague M Funning,
J Dudley, G Morgan

Apologies Councillors L Bromham, D Jones, C Teague, R Hawkins, C Williams, D
Thomas, H Phillips

3719 Declarations of Interest

There were no declarations of interest at the start of the meeting.

3720 Minutes of the Monthly Meeting held on 20 June 2016

RESOLVED that the Minutes of the Monthly Meeting of Council held on 20
June 2016 be confirmed as a correct record, subject to amendment of the
reference to the former member of Council, to refer to Mr R Matthews.

3721 Matters Arising

1. Further to Minute 3704 and Councillor Funning's indication that she
would not wish to remain as a Governor of Catwg Primary School,
nominations for a successor were sought. RESOLVED that Councillor L
Bromham be nominated as the Council's representative on the Catwg
Primary School Governing Body.
2. Further to Minute 3708 and Community Centre Charges, the Clerk
reported that a new play business venture had been proposed for
Caewern Community Centre, but had requested a reduction in charges
to allow effective establishment. RESOLVED that a 50% reduction in
charge be agreed for a 3 month period.

3722 Payments – July 2016

RESOLVED that the Clerk's report be approved.

3723 Planning Applications

RESOLVED that no objection be made to the following applications –

P2016/0476	Extension	Cadoxton Community Centre
P2016/0508	C/Use to Retail Store	Lamb and Flag, Main Road, Bryncoch
P2016/0533	Extension	3 Princess Drive Waunceirch
P2016/0575	Extensions	21 Dyffryn Woods, Bryncoch

3724 Minutes of the Festival Committee Meeting held on 15 June 2016

RESOLVED that the Minutes of the Festivals Committee Meeting of Council
held on 15 June 2016 be adopted.

3725 Caewern Park Lease

The Clerk referred to the proposed Heads of Terms for renewal of the Caewern Park Lease, as proposed by Neath Port Talbot CBC. He indicated that he was awaiting confirmation of a few details but outlined the key heads of terms for Members' information. RESOLVED that Council enter into a renewal of the Caewern Park lease in the terms indicated, subject to the Chairman confirming his agreement to the points where clarification was outstanding.

3726 Chairs at Bryncoch and Owain Glyndwr Community Centres

The Clerk advised Members that a survey of all chairs at each community centre had been undertaken following a request to replace damaged chairs. The outcome of the survey was revealed to Members and specifically the need to address deficiencies at Bryncoch and Owain Glyndwr Community Centres. Members were also made aware of indicative costs for replacement. RESOLVED that the Clerk explore the cost of refurbishing the existing chairs at Bryncoch and Owain Glyndwr Community Centres.

3727 Transformation of Caewern Park

The Clerk summarised discussions with Sutcliffe Play, Dwr Cymru Welsh Water and Neath Port Talbot CBC in relation to the proposed transformation of Caewern Park. RESOLVED that the report be noted.

3728 Police and PACT Meetings

There were no substantive reports.

3729 Reports from Outside Bodies

1. Councillor P Hunter outlined concerns in respect of NPT Regenerate which was likely to be affected by withdrawal from the European Union. RESOLVED noted.
2. Councillor P Winstone indicated that he had been nominated by a third party as a governor at Dwr y Felin Comprehensive School. RESOLVED noted.

3730 Public and Press

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted, and that Council's Standing Orders 66 and 70 be implemented.

3731 Matters Arising from Exempt Items

Further to Minute 3715 relating to 21 Church Road Cadoxton, the Clerk reported that the formalities of the lease had been completed. RESOLVED noted.

3732 Correspondence

RESOLVED that the following items of correspondence be noted –

- | | | |
|---|------------------|--|
| 1 | Ombudsman | Annual Report 2015/16 |
| 2 | NPT CBC Planning | Consultation on LDP Supplementary Planning
Guidance |
| 3 | One Voice Wales | Notice of Conference |

The meeting ended at 7.25 pm

Signed

Dated 19 September 2016

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of a Meeting of the Festivals Committee of the Council held in Bryncoch Community Centre, Neath on Wednesday 31st August 2016, at 6.30pm.

Presiding Councillor C Teague

Present Councillors C Teague D Jones R M Teague L Bromham
Councillor G Morgan(non-voting member)

Apologies Councillors W Griffiths J Dudley P Hunter

3733 Declarations of Interest

There were no declarations of interest at the start of the meeting.

3734 Minutes of the Last Meeting

RESOLVED that the Minutes of the Festivals Committee held on 15th June 2016 be confirmed as a correct record.

3735 Matters Arising

Further to Minute 3697 and the inappropriate comments made at the Fun Day at Owain Glyndwr Community Council, the Assistant Clerk provided further details to Member concerned. RESOLVED noted.

3736 Cilfrew Village Fun Day

The Assistant Clerk tabled Version 2 of the Action Plan for the Cilfrew Fun Day. Members discussed the Action Plan's sections in detail and it was updated with specific tasks, timescales and responsibilities. RESOLVED that Council be advised of progress.

3737 Site Plan

A draft copy of the proposed Site Plan was circulated. Members discussed and approved draft copy. RESOLVED that Council be advised.

3738 Programme of Events

A draft copy of the Programme of Events was circulated. Members approved the draft and RESOLVED that Council be advised.

3739 Purchases

The Assistant Clerk provided Members with a list of sundries remaining following the Fun Day in May. Stock numbers noted and additional essential purchases agreed. RESOLVED that the Assistant Clerk make necessary purchases ahead of the Fun Day.

3740 Working Arrangements

Members considered resources available on the day and allocated roles accordingly. RESOLVED that Council Members be notified by e-mail that extra support on the day would be appreciated.

3741 Spring/Summer Fun Day 2017

Members agreed to proceed with the Owain Glyndwr Fun Day on May Day, 1st May 2017. RESOLVED that the committee recommend to Council that this event be arranged.

3742 Christmas Event 2016

The Assistant Clerk provided feedback from Neath Community Christmas regarding the possibility of joining forces in December to arrange a Christmas event within the Community. Members discussed the information and RESOLVED that the Committee await further information from Neath Community Christmas before making any commitments and advise Council accordingly.

The meeting ended at 7.16pm

Signed

Dated 19th September 2016

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of the Monthly Meeting of Council held on Monday 19 September 2016 at 6.30pm in the Cadoxton Community Centre, Neath

Presiding Councillor W Griffiths

Present Councillors P Winstone, L Bromham, D Jones, C Teague, B McCathail, M Teague, J Dudley, G Morgan, C Williams, D Thomas, H Phillips, J Hale, L Rabaiotti-Jones, A Wingrave

Apologies Councillors P Hunter, M Funning

3743 Declarations of Interest

There were no declarations of interest at the start of the meeting.

3744 Minutes of the Monthly Meeting held on 18 July 2016

RESOLVED that the Minutes of the Monthly Meeting of Council held on 18 July 2016 be confirmed as a correct record.

3745 Matters Arising

Further to Minute 3726 relating to the repair of chairs at Bryncoch and Owain Glyndwr Community Centres, the Clerk presented prices received from two companies. RESOLVED that the price submitted by KC Upholstery be accepted.

3746 Payments – August and September 2016

RESOLVED that the Clerk's report be approved.

3747 Planning Applications

RESOLVED that no objection be made to the following applications –

P2016/0508	Amended Plans, C/use to Retail Store	Lamb and Flag Main Road Bryncoch
P2016/0575	Extensions	21 Dyffryn Woods Bryncoch
P2016/0649	Residential Development	Caewern House, Dwr y Felin Road, Caewern
P2016/0695	Amended plans, Retention/ Completion of Dwelling	Land at Glebeland Street Cadoxton
P2016/0712	Garage Conversion	13 Rhiwlas Waunceirch
P2016/0729	Extension and Garage Conversion	5 Gelli Deg Caewern
P2016/0766	Work to TPO Trees	8 Princess Drive Waunceirch
P2016/0776	Work to TPO Trees	71 Rowan Tree Close Bryncoch
P2016/0782	External Alterations and Garage Conversion	25 Cloda Avenue Bryncoch

(Councillor C Williams declared an interest in Application No P2016/0782 above and Councillor A Wingrave in Application No P2016//0695, and in each case they took no part in the discussions or voting thereon)

- 3748 Minutes of the Festivals Committee Meeting held on 31 August 2016**
RESOLVED that the Minutes of the Festivals Committee Meeting of Council held on 31 August 2016 be adopted.
- 3749 Cadoxton Community Centre**
The Clerk advised Members that the planning application submitted for the extension of Cadoxton Community Centre had been approved, and that he had, therefore, instructed the Council's professional advisor to prepare tender documents and appoint a CDM Coordinator. He outlined the preferred tender process and the requirements of the Council's Financial Regulations. RESOLVED that the provisions of the Financial Regulations with regard to public advertisement be set aside, that the Clerk identify appropriate contractors in consultation with the professional advisor and seek tenders accordingly.
- 3750 2015/16 Accounts**
The Clerk informed Council that the External Auditor had issued an unqualified certificate in relation to its 2105/16 accounts, but had suggested a series of amendments to the Annual Return duly explained to Members. The Clerk also referred to three issues identified by the Auditor in respect of the Bryncoch Children's Playground Charity, the Internal Auditor appointment and the budget monitoring process, and outlined the steps taken to meet the auditor's suggestions. RESOLVED that the amended Annual Return be approved by Council, the Chairperson be authorised to sign it, and progress on the issues identified be noted.
- 3751 Transformation of Caewern Park**
The Clerk summarised progress on the contract to transform Caewern Park and confirmed that it was currently on programme. RESOLVED that the report be noted.
- 3752 Social Media**
Councillor D Thomas referred to the possibility that Council could embrace social media and Members discussed the options and potential implications arising. Following discussion, RESOLVED that officers explore the Facebook possibilities accordingly.
- 3753 Police and PACT Meetings**
There were no substantive reports.
- 3754 Reports from Outside Bodies**
There were no substantive reports.
- 3755 Public and Press**
RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following two items, by virtue of the nature of the business to be transacted, and that Council's Standing Orders 66 and 70 be implemented.

3756 Matters Arising from Exempt Items

There were no matters arising.

3757 Public Rights of Way

The Clerk summarised discussions which were ongoing with the Neath Port Talbot CBC regarding the Community Councils Path Maintenance Scheme, focussing on the possibilities relating to a schedule of paths and the draft financial implications. RESOLVED that the Clerk's report be noted and that a further report be received in due course.

3758 Correspondence

RESOLVED that the following items of correspondence be noted –

2	NPT CBC Chief Exec	Invitation to Partnership Event
3	NPT CBC Planning	Notification of Planning Appeal
4	Wales Audit Office	Consultation on Audit Fees for 2016/17
5	NPT CVS	Invitation to AGM
6	Boundary Commission for Wales	Consultation Report on Initial Proposals of the Parliamentary Boundaries Review

RESOLVED that the following item of correspondence be actioned as indicated –

1	NPT CBC Planning	Consultation re BT Public Payphone Removals
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NPT CBC be requested to advise BT that payphones which were being used should be retained.

3759 Date of Next Meeting

RESOLVED that the date of the next meeting of Council be changed to Monday 24 October 2016.

The meeting ended at 7.57 pm

Signed

Dated 24 October 2016

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of the Monthly Meeting of Council held on Monday 24 October 2016 at 6.30pm in the Cadoxton Community Centre, Neath

Presiding Councillor W Griffiths

Present Councillors P Winstone, L Bromham, B McCathail, J Dudley, G Morgan, C Williams, J Hale, P Hunter, M Funning

Apologies Councillors D Jones, C Teague M Teague A Wingrave

3760 Declarations of Interest

There were no declarations of interest at the start of the meeting.

3761 Minutes of the Monthly Meeting held on 19 September 2016

RESOLVED that the Minutes of the Monthly Meeting of Council held on 19 September 2016 be confirmed as a correct record.

3762 Matters Arising

1. Further to Minute 3750 relating to the 2015-16 Accounts, the Clerk reported on the External Auditor's Report and confirmed that the Notice of Conclusion of Audit had been issued. He further reported that an offer of services had been received from the Council's Internal Auditor and outlined its content to Members. RESOLVED that the Clerk's report be accepted.
2. Further to Minute 3758.1 regarding the removal of payphones, the Clerk reported that Neath Port Talbot CBC had outlined the response made to BT, indicating that the Council's comments had been reflected. RESOLVED noted.

3763 Payments – October 2016

RESOLVED that the Clerk's report be approved.

3764 Planning Applications

RESOLVED that no objection be made to the following applications –

P2016/0753	Extension & Alterations	14 March Hywel Cilfrew
P2016/0778	Extension & Alterations	5 New Road Cilfrew
P2016/0782	Amended Plans Extension and Garage Conversion	25 Cloda Avenue Bryncoch
P2016/0792	Extension	101 Ffynnon Dawel Aberdulais
P2016/0824	Replacement Garage	69 Ffynnon Dawel Aberdulais
P2016/0831	Extension and Front Porch	10 Primrose Bank Bryncoch
P2016/0836	Extensions	34 Dynevor Avenue, Neath
P2016/0840	Extension	7 Cadoxton Road Neath
P2016/0852	C/Use of Land and Extension	6 Woodside Cadoxton
P2016/0866	Extensions	19 Ty'n yr Heol Road Bryncoch

RESOLVED that no objection be made to the following applications, subject to the views of the NPT CBC arboricultural officer –

P2016/0841 Work to TPO Trees
P2016/0901 Work to TPO Trees

Tycoch Farm Rhyddings
9 Larkspur Close Bryncoch

3765 Aberdulais and Caewern Community Centres

The Clerk referred to correspondence from Neath Port Talbot CBC indicating a renatl increase in respect of both Aberdulais and Caewern Community Centres. The sums involved were made known to Members. RESOLVED that the increases be accepted and that the Clerk be authorised to sign the relevant Memoranda.

3766 Applications for Financial Assistance

The Clerk reminded Members of Council’s decision to consider applications for financial assistance in a structured manner in April and October each year, and of the policy preference in terms of supporting applications (Minute 2563, Council, 03 December 2015 refers). Members were supplied with a list of applications received.

RESOLVED that the following applications be supported in the sums indicated –

1	Shelter Cymru	£50.00
2	1 st Caewern Brownies	£50.00

RESOLVED that the following applications be not supported –

3	Gnoll Junior Park Run
4	Action for Children
5	Marie Curie Nurses
6	Macmillan Cancer Support
7	Llangollen International Music Eisteddfod 2017

3767 Playground Inspections

The Clerk summarised the reports received from ROSPA following inspections of five of the Council’s playgrounds. He confirmed that the majority of the work could be undertaken by the Council’s Handyperson, but that parts would need to be ordered. RESOLVED noted.

3768 Governing Body Representative – Cilffriw Primary School

The Clerk reminded Members that following the resignation of Councillor D Thomas as a Governor at Cilffriw Primary School, Council was invited to nominate a replacement. RESOLVED that Councillor L Bromham be nominated to represent Council.

3769 Police and PACT Meetings

There were no substantive reports.

3770 Reports from Outside Bodies

1. Councillor P Winstone indicated that a meeting of Dwr y Felin School Governors and occurred and that a successful prize giving Event had also been held. RESOLVED noted.
2. Councillors P Hunter and G Morgan indicated that a meeting of the Neath Port Talbot XCBC Community Councils Liaison Committee was imminent and that any contribution from Members to the items on the agenda would be appreciated. The Clerk referred to two important items for community councils on the agenda. RESOLVED that a future meeting of Council consider the following –
 - Digital Inclusion
 - Well Being of Future Generations (Wales) Act 2015

3771 Public and Press

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted, and that Council's Standing Orders 66 and 70 be implemented.

3772 Matters Arising from Exempt Items

There were no matters arising.

3773 Correspondence

RESOLVED that the following items of correspondence be noted –

2	Stones & Co	Notification of Insolvency of Hirer
4	Jeremy Miles AM	Notice of Surgeries and Meeting
6	Ainon Baptist Church Bryncoch	Christmas Tree Lighting
7	Mid and West Wales Fire and Rescue	Draft Corporate Plan 2017-22
10	One Voice Wales	Annual Report 2015-16
11	NPT CBC	Annual Report 2015-16

RESOLVED that the following item of correspondence be actioned as indicated –

1 Dogs Trust Bridgend Request for reduced CC charges
Following a debate, receipt of a motion and an amendment, the amendment was put and lost, and the motion was then put and passed. RESOLVED that the group be charged half the normal commercial rate for a period of six months and then review the arrangements.

3 Ms SD Cadoxton Representation re TPO
RESOLVED that Council offer no comment given the specialist knowledge available to Neath Port Talbot CBC.

5 Welsh Government Update on Local Government Reform
RESOLVED noted for circulation to Members.

8 Bryncoch Environment Group Purchase of Bench
RESOLVED that the offer of a contribution be accepted and that the deficit be met from Council funds.

9 Sustrans Active Travel Act
RESOLVED that an item be placed on a future agenda.

3774 Date of Next Meeting

RESOLVED that, in view of a clash with a carol service on 12 December 2016, the date of the next meeting of Council be changed to Monday 19 December 2016.

The meeting ended at 8.35 pm

Signed

Dated 21 November 2016

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of the Monthly Meeting of Council held on Monday 21 November 2016 at 6.30pm in the Cadoxton Community Centre, Neath

Presiding Councillor W Griffiths

Present Councillors P Winstone, L Bromham-Nichols, D Jones, C Teague, B McCathail, M Teague, J Dudley, G Morgan, C Williams, M Funning, P Hunter

Apologies Councillors J Hale, A Wingrave, D Thomas

3775 Declarations of Interest

Councillor J Dudley declared an interest in Item 3 – Well-Being and Future Generations Act.

3776 Well Being and Future Generations Act

The Chairman welcomed Karen Jones and Caryn Furlowe from Neath Port Talbot CBC's Corporate Strategy Team. Council received a short presentation on the Well Being and Future Generations Act, which highlighted the requirements imposed by legislation, the intention and progress with regard to the Neath Port Talbot Public Service Board, and the sustainable development principles and well-being goals on which the Act is based. Members were advised that a duty was placed on the Council by the Act, and that early engagement was appropriate if the Council wished to influence the direction of the Wellbeing Plan. The officers responded to a number of questions and discussion points raised by Members and advised that engagement opportunities would arise in due course.

The Chairman thanked the officers for attending and making their presentation and they then withdrew from the meeting.

3777 Minutes of the Monthly Meeting held on 24 October 2016

RESOLVED that the Minutes of the Monthly Meeting of Council held on 24 October 2016 be confirmed as a correct record.

3778 Matters Arising

Further to Minute 3773.1 relating to the Bryncoch Environment Group, the Clerk updated Members on the Group's intentions with regard to the seat purchase. RESOLVED noted.

3779 Payments – November 2016

RESOLVED that the Clerk's report be approved.

3780 Planning Applications

RESOLVED that no objection be made to the following applications –

P2016/0900	Extensions	5 Highfield Close Neath
P2016/0904	Garage	63 Penywern Road Bryncoch
P2016/0918	Extension	16 Heol y Felin Caewern
P2016/0805	Extension	37 Maes Llwynonn Cadoxton
P2016/0943	Extension	30 Cadoxton Terrace Main Road Cadoxton
P2016/0985	Extension and Garage	Glyn Hir Neath Abbey Road Neath

RESOLVED that no objection be made to the following application subject to the views of the NPT CBC arboricultural officer –

P2016/0998	Work to TPO Trees	Tycoch Farm Leiros Parc Drive Rhyddings
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3781 Cadoxton Park

The Clerk advised Members of the discussions undertaken with the Chairman and Mr Paul Hinder of Neath Port Talbot CBC, to discuss the community engagement, funding potential, and the delivery and implementation implications for the Cadoxton Park redevelopment scheme. Members considered the additional information also received. RESOLVED that Council work jointly with Neath Port Talbot CBC to develop a consultation strategy and implement the engagement of individuals to establish priorities in the Cadoxton area.

3782 Police and PACT Meetings

There were no substantive reports.

3783 Reports from Outside Bodies

Councillors P Hunter and G Morgan summarised the discussion at the recent Neath Port Talbot CBC Community Councils Liaison Committee. RESOLVED noted.

3784 Public and Press

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following two items, by virtue of the nature of the business to be transacted, and that Council's Standing Orders 66 and 70 be implemented.

3785 Matters Arising from Exempt Items

There were no matters arising.

3786 Tenders – Cadoxton Community Centre Extension

The Clerk submitted a report on tenders received in respect of the Extension and Improvements to the Cadoxton Community Centre. The report was informed by an assessment undertaken by the Council's consultant of 4 No. tenders received. The Clerk summarised the Council's financial circumstances and Members considered the budget for undertaking the work. RESOLVED that the lowest tender in the sum of £59,409.55 plus contingency and VAT be accepted, and that R A Whitton Building Contractors be duly appointed.

3787 Quotation – Cilfrew Community Centre

The Clerk reported that following damage to fire exit doors at Cilfrew Community Centre, the Council's contractor had sought to undertake repairs but concluded that replacement with a more up to date specification would provide a better solution. A price for replacement had been received. RESOLVED that Council proceed with the replacement of the damaged doors.

3788 Correspondence

RESOLVED that the following items of correspondence be noted –

- | | | |
|---|------------------|---|
| 3 | One Voice Wales | Consultation on WG Welsh Language Strategy |
| 4 | One Voice Wales | Email re Cymru'n Cofio Wales Remembers 1914-18 |
| 7 | NPT CBC Planning | Confirmation of TPO at the Old Vicarage, Glebeland Street Cadoxton. |

RESOLVED that the following item of correspondence be actioned as indicated –

- 1 NPT CBC Electoral Services Email re Elections May 2017

RESOLVED Council note the information and make appropriate provision in its budget.

- 2 Mr HP Cysgodfa Email re Aberdulais CC

RESOLVED that Council seek a price for a car park barrier and consider at a future meeting.

- 5 Ms SR Request for Reduction in Charges, Cadoxton CC

Following a motion seconded that Council grant a 50% reduction in charges for a period of 3 months, an amendment was moved and seconded that the reduction apply for 6 months. On being put to a vote, the amendment fell. The motion was then put before Council and it was RESOLVED that a 50% reduction in commercial charges be agreed for a period of three months.

- 6 Citizens Advice Enquiry re Company Membership

RESOLVED that Council withdraw from company membership of Citizens Advice.

3789 Date of Next Meeting

Members were reminded that, in view of a clash with a carol service on 12 December 2016, the date of the next meeting of Council had been changed to Monday 19 December 2016 (Minute 3774, Council, 24 October 22016 refers).

The meeting ended at 8.30 pm

Signed

Dated 19 December 2016

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of a Meeting of the Festivals Committee of the Council held in Caewern Community Centre, Neath on Wednesday 30th November 2016, at 6.30pm.

Presiding Councillor C Teague

Present Councillors J Hale J Dudley L Bromham-Nichols W Griffiths

Apologies Councillors D Jones P Hunter M Teague C Williams

3790 Declarations of Interest

There were no declarations of interest at the start of the meeting.

3791 Minutes of the Last Meeting

RESOLVED that the Minutes of the Festivals Committee held on 31st August 2016 be confirmed as a correct record.

3792 Matters Arising

No matters arising

3793 Review of Fun Days 2016

Members discussed the Fun Day that took place at Owain Glyndwr Community Centre and also the Fun Day that had to be cancelled at Cilfrew Community Centre due to inclement weather. A number of issues were noted. The Assistant Clerk also presented a copy of the annual reconciliation of the Festivals Committee budget. RESOLVED that the report be noted.

3794 Fun Day at Owain Glyndwr Community Centre 2017

The Assistant Clerk tabled Version 1 of the Action Plan for the Owain Glyndwr Fun Day. RESOLVED that the following be investigated and a further report be submitted prior to consideration by Council –

- Hiring a jazz band
- Inviting Paul Summers(Martial Arts) to participate
- Hiring an inflatable assault course
- Hiring fairground rides
- Inviting 'Valley Rock Choir' to perform
- Proceeding with a 16 page coloured brochure
- Liaising with participants in advance and agreeing reasonable cancellation fees
- Proceed with hiring, BM Falconry, Geraint the Snakeman, Morris Dancers and Climbing Wall
- Hiring donkeys/horses

3795 Additional Fun Day/Event 2017

Members considered the possibility of an additional Fun Day or Event to be held at Cilfrew Community Centre in Autumn 2017. Several ideas were discussed, however Members RESOLVED that this item be further discussed at the next Festivals Committee Meeting.

3796 Christmas Event 2016

The Assistant Clerk verbally presented a proposal from FACE (Family and Community Events) of Neath regarding a planned Santa Tour of the Blaenhonddan area, in return for a donation of £100. The Santa tour would encompass all six villages over a two night period – 5th December and 7th December 2016. Members RESOLVED to proceed with the proposal.

The meeting ended at 8.00pm

Signed _____

Dated _____

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of a Meeting of the Resources Committee of the Council held in the Cilfrew Community Centre, Neath on Thursday 08 December 2016, at 6.30 pm.

Presiding --

Present Councillors W Griffiths J Hale M Teague

Apologies Councillor C Teague G Morgan L Bromham

3797 Declarations of Interest

There were no declarations of interest at the start of the meeting.

3798 Appointment of Chairman

RESOLVED that Councillor M Teague be appointed as Chairman.

(Councillor M Teague in the Chair)

3799 Appointment of Vice-Chairman

RESOLVED that Councillor J Hale be appointed as Vice-Chairman.

3800 Minutes of the Last Meeting

RESOLVED that the Minutes of the Resources Committee held on 03 December 2015 be confirmed as a correct record.

3801 Matters Arising

There were no matters arising.

3802 2016/17 Budget Monitoring

The Clerk reminded Members of the budget agreed for 2016/17 and presented a report on income and expenditure, by individual budget head, to 30 September 2016. Members noted that both expenditure and income was running at less than 50%, and were advised of the anticipated outturn to the end of the financial year. RESOLVED that the report be accepted and that Council be recommended to note the Committee's scrutiny of the Council's 2016/17 budget and its conclusion.

3803 Hire Charges

The Clerk submitted a schedule of hire charges relating to community centres and playing fields, indicating current charges and terms, and identifying items where clarification is required. Members considered whether charges should be amended, agreed rates for categories of use where specific rates were currently omitted, and discussed the need to agree procedures and guidance relating to discretionary rates.

RESOLVED that Council be recommended to –

- retain all charges at current levels for 2017-18, and insert “meeting room rates” where currently omitted
- explore the possibility of a revised procedure for agreement of discretionary rates and timescales.

3804 Budget and Precept for 2017/18

The Clerk submitted a report on the estimated budget out-turn in 2016/17 as the basis for calculating a proposed budget in 2017/18. He advised Members that assumptions had been made with regard to final expenditure and noted an increase anticipated in overall income. He advised Members of estimated expenditure and income in 2017/18 and the predicted Council Tax Base, and accordingly, was able to indicate a possible budget for 2017/18 and options as to how that budget might be funded.

RESOLVED that Council be recommended to –

- accept the draft budget in the sum of £241,829
- set an unchanged Precept for 2017/18 in the sum of £220,143
- fund the residual amount of the budget from the Council’s reserves, and/or from prudent budget management during the year.

The meeting ended at 7.32 pm

Signed

Dated

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of the Monthly Meeting of Council held on Monday 19 December 2016 at 6.30pm in the Cadoxton Community Centre, Neath

Presiding Councillor W Griffiths

Present Councillors L Bromham-Nichols J Hale M Teague C Teague A Wingrave

Apologies Councillors M Funning P Hunter B McCathail D Jones G Morgan

3805 Declarations of Interest

There were no declarations of interest at the start of the meeting.

3806 Minutes of the Monthly Meeting held on 21 November 2016

RESOLVED that the Minutes of the Monthly Meeting of Council held on 21 November 2016 be confirmed as a correct record.

3807 Matters Arising

1. Further to Minute 3781 relating to Cadoxton Park, the Clerk outlined proposals for community engagement on Cadoxton projects to be undertaken in the new year. RESOLVED noted.
2. Further to Minute 3786 relating to the Cadoxton Community Centre Extension, RESOLVED that the Clerk's report on the implementation timetable be noted.
3. Further to Minute 3788.2 regarding a barrier at Aberdulais Community Centre, the Clerk submitted an outline cost. RESOLVED that the cost be noted but that work be not proceeded with at present.

3808 Payments – December 2016

RESOLVED that the Clerk's report be approved.

3809 Planning Applications

RESOLVED that no objection be made to the following applications –

P2016/0947	Dormer Extension	23 Elias Drive Bryncoch
P2016/1025	Extension	10 Primrose Bank Bryncoch
P2016/1032	Extension	1 Golwg y Mynydd Waunceirch
P2016/1041	Extension & Detached Garage	Blaenhonddan Uchaf Farm Gilfach Road Bryncoch
P2016/1042	Retention of Outbuilding and Flue	9 Primrose Bank Bryncoch
P2016/0881	Residential Development	Land North of Heol Llwyn Celyn, Caewern
P2016/1051	Variation of Conditions	26 Rowan Tree Close Bryncoch

RESOLVED that no objection be made to the following application subject to the views of the NPT CBC arboricultural officer –

P2016/1057 Work to TPO Trees 42 Priory Court Bryncoch

3810 Minutes of the Festivals Committee held on 30 November 2016

RESOLVED that the Minutes of the Festivals Committee held on 30 November 2016 be endorsed, and further to Minute 3794 relating to an assault course, that Council agree to the terms of the booking.

3811 Minutes of the Resources Committee held on 08 December 2016

RESOLVED that the Minutes of the Resources Committee held on 08 December 2016 be adopted, and further RESOLVED that –

- a 2017/18 budget in the sum of £241,829 is agreed
- an unchanged Precept for 2017/18 in the sum of £220,143 be set
- the residual amount of the budget be funded from the Council's reserves and/or from prudent budget management during the year.

3812 Police and PACT Meetings

There were no substantive reports, other than to advise that speeding and theft from outbuildings had been a problem in Cadoxton. RESOLVED noted.

3813 Reports from Outside Bodies

There were no substantive reports.

3814 National Assembly for Wales/Welsh Government Consultations

RESOLVED that the following consultations and notifications from the National Assembly for Wales/Welsh Government be noted –

- a) Changing the Name of the National Assembly
- b) Preparation of the National Development Framework
- c) Landfill Disposal Tax
- d) Draft Account and Audit (Wales) (Amendment) Regulations 2016
- e) Welsh Transport Appraisal Guidance

Further RESOLVED that Council respond to the following consultation by stating its concern at the loss of minor authority representation, as this affords the opportunity to provide skills and contact between school and community, and independent external nominations which do not emanate from within the school community –

- f) Consolidation and Revision of the School Governance Regulatory Framework in Wales.

3815 Public and Press

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following two items, by virtue of the nature of the business to be transacted, and that Council's Standing Orders 66 and 70 be implemented.

3816 Matters Arising from Exempt Items

There were no matters arising.

3817 NPT CBC Community Councils Path Maintenance Scheme

The Clerk advised Members that further discussions with Neath Port Talbot CBC in respect of the Community Councils Path Maintenance Scheme had been held. He indicated that some improvement in the offer made to Council had been achieved, but that the basis on which the Council operated would require a reduction in time committed to a specific schedule of paths. RESOLVED that the revised offer received from NPT CBC be accepted and that the Clerk be authorised to engage with the relevant member of staff, to discuss any necessary changes to terms and conditions of service.

3818 Correspondence

RESOLVED that the following items of correspondence be noted –

- | | | |
|---|----------------------------|---------------------------------------|
| 2 | Welsh Government | Section 137 Limit 2017-18 |
| 3 | NPT CBC Electoral Services | Legal Orders re Community Review 2016 |

RESOLVED that the following item of correspondence be actioned as indicated –

- | | | |
|---|--------------------|--|
| 1 | Cilfrew Rovers AFC | Request for Use of Cilfrew CC for social events and to serve alcohol |
|---|--------------------|--|

Council to agree in principle subject to the Club meeting with the Chairman and Clerk, and confirmation of appropriate conditions relating to responsibility, use of building only and coordination of bookings through the office.

The meeting ended at 8.38 pm

Signed

Dated 16 January 2017

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of the Monthly Meeting of Council held on Monday 16 January 2017 at 6.30pm in the Cadoxton Community Centre, Neath

Presiding Councillor W Griffiths

Present Councillors L Bromham-Nichols J Hale M Teague A Wingrave P Hunter
B McCathail C Williams P Winstone J Dudley

Apologies Councillors M Funning D Jones G Morgan C Teague D Thomas

3819 Declarations of Interest

There were no declarations of interest at the start of the meeting.

3820 Minutes of the Monthly Meeting held on 19 December 2016

RESOLVED that the Minutes of the Monthly Meeting of Council held on 19 December 2016 be confirmed as a correct record, subject to the inclusion of Councillor J Dudley and P Winstone in the list of apologies. Further RESOLVED that Council note the absence of Councillor R Hawkins, the Clerk's report that, in view of his continued absence, he had ceased to be a Member of Council, and that Council do not fill the Casual Vacancy arising therefrom in view of the impending election.

3821 Matters Arising

1. Further to Minute 3807 relating to Cadoxton Park, the Clerk confirmed that the house to house survey had commenced. RESOLVED noted.
2. Further to Minute 3818.1 relating to Cilfrew Rovers AFC, a response from the Club is awaited following a meeting with the Chairman and Clerk. RESOLVED noted.

3822 Payments – January 2017

RESOLVED that the Clerk's report be approved.

3823 Planning Applications

RESOLVED that no objection be made to the following applications –

P2016/0649	Amendments to Conversion to Residential Apartments	Caewern House, Dwr y Felin Road, Caewern
P2016/1105	Overcladding and Entrance Improvements, Boundary Changes	Neath Port Talbot College Dwr y Felin Road Neath
P2016/0985	Amendments, Extension and Garage	Glyn Hir, Neath Abbey Road, Neath
P2017/0016	Residential Development	Land adjoining 1B New Road Cilfrew

RESOLVED that Council reaffirms that it has no objection to the following application, but advises NPT CBC that it is aware of local concerns which are being expressed -

P2016/0881	Amendments to Residential Development	Land to the North of Heol Llwyn Celyn Caewern
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3824 Police and PACT Meetings

There were no substantive reports, other than advice of concerns regarding a spate of vehicle damage in Caewern. RESOLVED noted.

3825 Reports from Outside Bodies

There were no substantive reports.

3826 Site Rental Charges

The Clerk advised Members of the need to agree rental charges in 2017/18 for the Cadoxton Allotments, the Land at 21 Church Road Cadoxton and the Ynysyllnlladd Grazing Field. Existing Charges were notified to Council along with the dates when agreements fell due for renewal. RESOLVED that there be no increase in annual rental charges in 2017/18, but that the Clerk explore the possibility of coordinating the dates when agreements should be renewed.

3827 Council Premises – Resource Saving Opportunities

The Clerk summarised the reports which had been received from The Carbon Trust in relation to the Council's six community centres. The surveys assessed current levels of energy consumption, the operation of existing plant, fixtures and fittings, and the potential to introduce improvements. The wide-ranging recommendations were summarised for Council. RESOLVED that the Clerk be authorised to assess the practicality of the recommendations and to undertake further investigations prior to submitting a report to Council.

3828 Public and Press

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted, and that Council's Standing Orders 66 and 70 be implemented.

3829 Matters Arising from Exempt Items

There were no matters arising.

3830 Correspondence

RESOLVED that the following items of correspondence be noted –

2	NPT CBC Rural Development	Invitation to Event
3	NPT CBC Property	Draft Lease Caewern Park
5	One Voice Wales	E-mail re Training Opportunities

RESOLVED that the following items of correspondence be actioned as indicated –

1 Welsh Government Information re Local Government Election
Leaflets be circulated widely within the community council area.

4 Stage 8 Theatre School E-mail re use of Caewern CC
Council agree to the opening of the second car park entrance during
bookings by this hirer.

The meeting ended at 7.47 pm

Signed

Dated 20 February 2017

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of the Monthly Meeting of Council held on Monday 20 February 2017 at 6.30pm in the Cadoxton Community Centre, Neath

Presiding --

Present Councillors L Bromham-Nichols J Hale A Wingrave P Hunter C Williams P Winstone J Dudley M Funning D Jones G Morgan

Apologies Councillors W Griffiths C Teague M Teague B McCathail H Phillips

3831 Chairman

The Clerk reported that both the Chairman and Vice-Chairman were absent and sought nominations to chair the meeting. RESOLVED that Councillor P Winstone be appointed Chairman for the duration of the meeting.

(Councillor P Winstone in the Chair)

3832 Councillor J Bryant

Councillor J Dudley advised Council that Councillor J Bryant, the Member of Neath Port Talbot CBC for Bryncoch North and a former Member of the Council had passed away. All present stood for a minute's silence as a mark of respect.

3833 Declarations of Interest

There were no declarations of interest at the start of the meeting.

3834 Minutes of the Monthly Meeting held on 16 January 2017

RESOLVED that the Minutes of the Monthly Meeting of Council held on 16 January 2017 be confirmed as a correct record.

3835 Matters Arising

Further to Minute 3826 relating to Site Rental Charges, the Clerk informed Members that the Licence Agreement for the Ynysllynlladd land had been amended to run from April, consistent with those for the Cadoxton Allotments. RESOLVED noted.

3836 Payments – February 2017

RESOLVED that the Clerk's report be approved.

3837 Planning Applications

RESOLVED that no objection be made to the following applications –

P2016/1088	Extensions and Hardstanding	31 Village Close Bryncoch
P2017/0068	Extension	23 Parc Penscynor, Cilfrew
P2017/0083	Hardstanding	33 Main Road Bryncoch
P2017/0094	Extension	Pinewood Daphne Road Bryncoch

P2017/0162 Garage

Garage Compound R/O 12 Heol
Illtyd Caewern

RESOLVED that no objection be made the following applications, subject to the observations noted -

P2017/0016 Residential Development –
Amended Plans

Land adj 1b New Road Cilfrew

Council has been made aware of local concerns regarding traffic movements at this location in New Road.

P2017/0062 Extension, Garage, Access

88 Main Road Bryncoch

Council has no issue with the residential extension, but is concerned at the size of the garage/summer house and its location on the boundary with the consequent effect on the adjacent property, and is also concerned that there is apparently a retrospective element to the application.

P2017/0132 Dwelling

10 Elias Road Bryncoch

Council would not wish to see this application setting a precedent for further development along this “track”, and is concerned as to whether the quality of the access is appropriate to serve a new development and whether it should be improved if the application is to be approved.

RESOLVED that no objection be made the following application, subject to the views of the NPT CBC arboricultural officer -

P2017/0122 Work to TPO Trees

13 Cloda Avenue Bryncoch

3838 Police and PACT Meetings

RESOLVED that Member updates regarding break-ins, drug issues and local scams be noted.

3839 Reports from Outside Bodies

Councillors P Hunter and G Morgan provided an overview of discussions at the Neath Port Talbot CBC Community Councils Liaison Forum, and at the last meeting of Regenerate NPT. RESOLVED noted.

3840 Caewern Park Lease Renewal

The Clerk outlined the heads of terms of the proposed lease renewal for Caewern Park. He reminded Members of the policy of Neath Port Talbot CBC to charge a market rent and of the grant scheme in place to alleviate such costs. He advised further that a response to a grant application was awaited. RESOLVED that Council proceed with the renewal of the Caewern Park lease and that the Chairman and Vice Chairman be authorised to sign the documentation accordingly.

3841 Trees on Council Land

The Clerk reported that a request to remove a tree at the Cadoxton Allotments site had prompted a review of the survey undertaken in 2015, and whilst two trees requiring urgent attention had been dealt with, five other trees were recommended for removal in view of their location and condition.

A price for their removal by the Council's contractor had been received and was indicated to Council. RESOLVED that the Council's tree contractor be instructed to remove five trees from the Cadoxton Allotments site in view of their condition and location.

Members also considered the Council's obligation to manage all trees situated on all land in its ownership or control and noted the lack of an objective assessment of their condition and any consequential management requirements. RESOLVED that the Clerk identify a suitably qualified tree surveyor and seek a price for a full survey of all trees situated on land where the Council had an interest.

3842 Cadoxton Park

The Clerk updated Members on the surveys undertaken in Cadoxton to identify a range of possible issues which the public considered important and in need of attention. Both the Street Survey and the House to House Survey had been completed and identified a number of priority activities, some of which were outside the Council's remit and would be referred to Neath Port Talbot CBC. However, there was sufficient support for improvements to equipped play areas, open space, public rights of way and biodiversity to merit further development of a project at Cadoxton Park. The Clerk summarised discussions with officers at Neath Port Talbot CBC regarding funding bids, development of play concepts with suppliers, ongoing consultation and involvement of other partners. A broad indication of potential costs was provided, and the Clerk suggested the next steps that Council should pursue, with support from Neath Port Talbot CBC officers.

RESOLVED that Council –

- proceed with funding bids to Big Lottery Fund (Stage 1), WREN and Cory Landfill
- commit an indicative match funding budget of £40,000.00 from its capital budgets
- progress with development of its Play Development Concept with relevant suppliers who may, in due course, be invited to make formal submissions
- explore the potential to incorporate biodiversity and access components to the concept
- enter into discussions with Neath Port Talbot CBC, acting for the Welsh Church Acts Fund and the Church in Wales, in respect of the Council's lease
- authorise the Chairman and/or the Clerk to sign any funding bids as necessary
- receive a further report from the Clerk, at an appropriate stage in progressing the project.

3843 Public and Press

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following four items, by virtue of the nature of the

business to be transacted, and that Council's Standing Orders 66 and 70 be implemented.

3844 Matters Arising from Exempt Items

There were no matters arising.

3845 Grounds Maintenance 2017/18

The Clerk outlined the present arrangements for Grounds Maintenance and indicated the level of expenditure to which the Council was committed in 2016/17. He sought Council's instruction as to whether specifications should be tendered for 2017/18 or whether existing contractors should be invited to submit revised rates. Members considered the options and whilst acknowledging the requirement to secure value for money, noted the need for maintaining standards and continuity. RESOLVED that Council -

- instigate a programme for market testing its grounds maintenance contracts
- invite two of the three existing contractors to submit their rates for the respective contracts which provide Specialist Maintenance of Playing Fields and Routine Maintenance at Waunceirch Playing Field
- invite tenders in respect of the general Routine Maintenance contract
- receive a report from the Clerk at the next meeting.

3846 Cadoxton Community Centre Extension

The Clerk referred to the Council's decision to award a contract to R A Whitton Building Contractors in respect of the extension and improvements to Cadoxton Community Centre (Minute 3786, Council, 21 November 2016 refers). For reasons made known to Council summarized in a report from the Council's Consultant, R A Whitton Building Contractors had, prior to signing their contract, notified the Council that they wished to withdraw their tender. In accordance with normal procedure, the second lowest tenderer, had been approached on the Council's behalf by its Consultant and had confirmed that their original tender sum was still open for acceptance. RESOLVED that Council withdraw the offer made to R A Whitton Building Contractors, and accept the tender submitted by Edmunds Webster (Swansea) Ltd in the sum of £65,187.00 plus contingency and VAT, and appoint them accordingly.

3847 Insurance Policy 2017/18

The Clerk advised Members that the Council's Insurance Policy fell due for renewal on 01 May 2017, that an invitation to renew its current insurance policy had been received from its present insurers and indicated the proposed renewal premiums quoted by the company for both one year and three year agreements. Members were informed of its previous tendering of insurance services, advised on the level of service currently enjoyed and considered the likelihood of changes in the rates which are being charged. RESOLVED that a Three Year Agreement be entered into with Zurich Municipal to renew the Council's insurance policy at the competitive premium quoted and made known to Members.

3848 Correspondence

RESOLVED that the following items of correspondence be noted –

- | | | |
|---|----------------------------|---|
| 1 | NPT CBC Electoral Services | Advice re Election |
| 2 | NPT CBC Countryside | Email re Rights of Way Improvement Plan |
| 3 | NPT CBC Planning | Email re Active Travel Integrated Network Map |
| 4 | One Voice Wales | Training Opportunities |
| 6 | NPT CBC Planning | Notification of Planning Appeal 63 Penywern Road Bryncoch |
| 7 | Ann Picton | Email re M4 “Black Route” |

RESOLVED that the following item of correspondence be actioned as indicated –

- | | | |
|---|------------------|--|
| 5 | Welsh Government | Consultation on Local Government White Paper |
|---|------------------|--|
- Item to be placed on the agenda of the next meeting of Council.

The meeting ended at 8.20 pm

Signed

Dated 20 March 2017

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of the Monthly Meeting of Council held on Monday 20 March 2017 at 6.30pm in the Cadoxton Community Centre, Neath

Presiding Councillor W Griffiths

Present Councillors L Bromham-Nichols J Hale P Hunter C Williams P Winstone J Dudley D Jones G Morgan M Teague B McCathail

Apologies Councillors C Teague M Funning A Wingrave

3856 Declarations of Interest

Councillors W Griffiths and P Winstone declared an interest in Agenda Item 11 – Notice of Motion, at the start of the meeting.

3857 Minutes of the Monthly Meeting held on 20 February 2017

RESOLVED that the Minutes of the Monthly Meeting of Council held on 20 February 2017 be confirmed as a correct record.

3858 Matters Arising

Further to Minute 3841 relating to trees on Council land, the Clerk informed Members that a further request to attend to trees had been received. RESOLVED that the Clerk inspect the site in Cilfrew and seek a price for appropriate work if necessary.

3859 Payments – March 2017

RESOLVED that the Clerk's report be approved.

3860 Planning Applications

RESOLVED that no objection be made to the following applications –

P2017/0144	Radio Aerial	46 Ffrwd Vale, Neath
P2017/0151	Garage Conversion, Extension	13 Dyffryn Woods Bryncoch
P2017/0170	Extension	75 Mill Race Waunceirch
P2017/0188	Extension and Balcony	32 Dyffryn View Bryncoch

RESOLVED that no objection be made to the following application, subject to the views of the NPT CBC arboricultural officer -

P2017/0242	Work on TPO Trees	15 Cloda Avenue Bryncoch
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3861 Community Centre Management

The Clerk introduced this item on the agenda confirming that it could be a standing item for each agenda as discussed with the Chairman, and outlining the type of issue that would be raised as appropriate. He submitted a report to Members and it was RESOLVED that –

- Council agree that the item be retained as a standard agenda item

- Council note the outcome of the revaluation of community centres and the implications for National Non Domestic Rates
- Discussions regarding the Bryncoch and Caewern Hall Management Committees be included on the Annual Meeting agenda
- The Clerk seek advice on WiFi availability at Cadoxton Community Centre.

3862 Police and PACT Meetings

RESOLVED that Members note car damage in Caewern reported to the Bryncoch South PACT meeting.

3863 Reports from Outside Bodies

There were no substantive reports.

3864 Welsh Government Consultation - “Reforming Local Government – Resilient and Renewed”

The Clerk referred to material circulated and highlighted elements relevant to town and community councils.. Members commented on the need to cover all areas of Wales. RESOLVED that the consultation be noted.

(Councillors W Griffiths and P Winstone declared an interest in the following item and took no part in the discussion or voting thereon)

3865 Notice of Motion

Councillor J Dudley submitted the following Notice of Motion for consideration by Members –

“There is a serious issue of the safety of Blaenhonddan Primary School children due to the current absence of the School Crossing Patrol Officer who is on long term sick due to ill health. Two years ago, due to cut backs within the County Borough many schools lost this service as it is not a statutory duty, but due to the amount of traffic on such a busy road it was decided that Blaenhonddan Primary School should keep this important facility. I ask that for a short period we support these children by covering the cost but only on a temporary basis until the current post holder returns to work.”

The Clerk provided information received following discussion with officers at Neath Port Talbot CBC, and Members discussed the possibility of setting a precedent and the cost implications arising. An amendment to the Notice of Motion was proposed and seconded whereby any decision to support would be terminated at the end of July. On being put to a vote, the amendment was lost. A further amendment was proposed and seconded whereby support would be agreed until the end of the summer term with Council reviewing its decision at its July meeting. This further amendment was put to the vote and was carried. RESOLVED that Council cover the cost of an interim School Crossing Patrol Officer at Blaenhonddan Primary School until the end of the summer term 2017, and that an agenda item be included for the July meeting of Council to consider its position beyond that date.

3866 Public and Press

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following four items, by virtue of the nature of the business to be transacted, and that Council's Standing Orders 66 and 70 be implemented.

3867 Matters Arising from Exempt Items

Further to Minute 3845 relating to Grounds Maintenance in 2017/18 and specifically the resolution to invite tenders for Routine Maintenance, the Clerk informed Members that he had reviewed the specification material currently available and concluded that it did not allow the proper invitation and comparison of tenders for 2017/18. Following consultation with the Chairman, it was agreed that a negotiated price would have to be sought for 2017/18 and that the specification should then be refined for tendering purposes in 2018/19. RESOLVED noted and agreed.

3868 Grounds Maintenance 2017/18

The Clerk presented his report on tenders received for Grounds Maintenance in 2017/18. RESOLVED that the following contractors be re-appointed and that the prices outlined to Council be accepted –

- Routine Maintenance 1 – South Wales Environmental Ltd
- Routine Maintenance 2 – NPT CBC Streetcare
- Specialist Renovation – Wayne Duggan Ecosolve

3869 Parks and Footpaths Officer

The Clerk referred to the Council's decision to accept the revised grant from Neath Port Talbot CBC under the Community Councils Path Maintenance Scheme, and the instruction to review the contract of the Parks and Footpaths Officer as a result (Minute 3817, Council, 19 December 2017 refers). He confirmed that discussions had been held with the officer concerned and that agreement had been reached accordingly with regard to revised hours of employment. RESOLVED that the agreement of the staff member be noted, the revised terms of employment be endorsed and that a revised contract be issued accordingly.

3870 Wages and Salaries 2017/18

The Clerk reminded Members of the Council's agreement to the nationally negotiated two year salary award (Minute 3717, Council, 20 June 2016 refers). He reiterated the likely impact on the Council's pay bill commencing on 01 April 2017. RESOLVED noted.

3871 Correspondence

RESOLVED that the following items of correspondence be noted –

- | | | |
|---|------------------|---|
| 2 | NPT CBC Planning | Notification of Appeal, 26 Rowan Tree Close
Bryncoch |
| 4 | Welsh Government | Vacancy Welsh Language Partnership Council |

RESOLVED that the following items of correspondence be actioned as indicated –

1 One Voice Wales Membership Renewal 17/18
Membership be renewed.

3 Independent Remuneration Annual Report 2017/18
Panel for Wales

Council continue with its current practice of meeting travelling expenses and subsistence allowances for approved attendance outside the Council's area.

3872 Date of Next Meeting

RESOLVED that the next meeting be held on Monday 24 April 2017 in view of the Easter holiday period.

The meeting ended at 8.15 pm

Signed

Dated 24 April 2017

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of the Monthly Meeting of Council held on Monday 24 April 2017 at 6.30pm
in the Cadoxton Community Centre, Neath

Presiding Councillor W Griffiths

Present Councillors L Bromham-Nichols J Hale P Hunter C Williams P
Winstone J Dudley D Jones G Morgan M Teague B McCathail C
Teague

Apologies Councillors M Funning A Wingrave

3873 Declarations of Interest

There were no declarations of interest at the start of the meeting.

3874 Chairman's Statement

The Chairman referred to the progress achieved by Council since the last election and congratulated Members and staff for their contributions. He referred specifically to retiring Members of Council - Councillors M Funning, C Teague and M Teague - and the service which they had given to Council. RESOLVED that the Clerk write to the retiring Members to express the Council's good wishes for the future.

3875 Minutes of the Monthly Meeting held on 20 March 2017

RESOLVED that the Minutes of the Monthly Meeting of Council held on 20 March 2017 be confirmed as a correct record.

3876 Matters Arising

- 1) Further to Minute 3858 relating to trees at Cilfrew, the Clerk confirmed that he would need to consult once more with the complainant. RESOLVED noted.
- 2) Further to Minute 3861 relating to WiFi at Cadoxton Community Centre, the Clerk confirmed that a second network would be needed and indicated the cost of provision. RESOLVED that Council does not proceed.
- 3) Further to Minute 3865 regarding the School Crossing Patrol at Blaenhonddan Primary School, the Clerk outlined the process and timescale for an appointment. RESOLVED noted.

3877 Payments – April 2017

RESOLVED that the Clerk's report be approved.

3878 Planning Applications

(Councillor J Hale declared an interest in application P2017/0356 below, and took no part in the discussions or voting thereon).

RESOLVED that no objection be made to the following applications –

P2017/0083	Amended Plans – Vehicular Access	33 Main Road Bryncoch
P2017/0277	Retention/Completion of S/S Rear Extension	41 Llygad yr Haul Caewern
P2017/0284	S/S Rear Extension	45 Cloda Avenue, Bryncoch
P2017/0299	S/S Rear Extension	5 Llewellyn Avenue, Rhyddings
P2017/0301	Sunroom	81 Fernlea Park Bryncoch
P2017/0350	Variation of Condition	Lamb and Flag Main Road Bryncoch
P2017/0383	C/U to Dwelling	Bronleigh Day Centre 6 Cadoxton Road Cadoxton

RESOLVED that the decision of NPT CBC in respect of the following application be noted -

P2017/0356	For information – EIA Screening Opinion	Land off Leiros Parc Rhyddings
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3879 Community Centre Management

- 1) The Clerk referred to a request from Bryncoch Senior Citizens for a reduction in the hire charge paid for use of Bryncoch Community Centre. He provided background information relating to the group, outlined Council's decision in relation to similar requests and confirmed that there were two similar groups using the Council's facilities. Following discussion, RESOLVED that the Council does not accede to the request.
- 2) The Clerk reminded Members that a decision had been taken to support in principle the proposal by Cilfrew Rovers AFC to deliver social activities at Cilfrew Community Centre and to apply to the relevant authority for an alcohol licence. He outlined discussions undertaken with representatives of the Club, and clarified the proposals and any implications for the community centre, in terms of its structure and its management. RESOLVED that the Clerk be authorised to complete the arrangements and further RESOLVED that improvements to the changing rooms be initiated as soon as possible.
- 3) Members were advised that a contractor would be engaged to strip the floor at Owain Glyndwr Community Centre. RESOLVED noted.
- 4) Members were advised that discussions were ongoing regarding the piano at Cadoxton Community Centre. RESOLVED noted.

3880 Police and PACT Meetings

There were no substantive reports.

3881 Reports from Outside Bodies

There were no substantive reports.

3882 Applications for Financial Assistance

The Clerk reminded Members of the budget available in 2017/18 under Section 137 of the Local Government Act 1972 and briefly summarised the five applications for financial assistance received.

RESOLVED that the following application be not supported –

1 Llangollen International Music Eisteddfod
RESOLVED that the following applications be supported in the sums indicated –

2	Shaw Trust	£100.00
3	Kids Cancer Charity	£100.00
4	Neath Port Talbot Stroke Group	£100.00
5	Cilfrew Rovers AFC Social Committee	£100.00

3883 Cadoxton Park

The Clerk provided an update on progress with the funding application submitted to The Big Lottery. The initial application was not supported, but following advice, a second application had been submitted and would be determined by the end of May. RESOLVED that the situation be noted.

3884 Management of Parks, Playing Fields and Playgrounds

The Clerk submitted a report which outlined current practice and a number of issues relating to management of the Council's parks, playing fields and playgrounds, and drew specific attention to use of playing fields, byelaws, control of dogs and park signage. In acknowledging that the report was a starting point for much wider discussions, Council RESOLVED to –

- reinforce its current procedure in managing playing fields
- undertake a review of playground byelaws to determine whether they should be revisited
- consider its position with regard to measures for controlling dogs at its public open spaces
- review all signage and adopt a template for providing corporate signs
- explore the above on the basis of a site by site assessment, and if necessary, bespoke solutions tailored to specific sites.

3885 Public and Press

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted, and that Council's Standing Orders 66 and 70 be implemented.

3886 Matters Arising from Exempt Items

There were no matters arising.

3887 Correspondence

RESOLVED that the following items of correspondence be noted –

1	NPT CBC Planning	Notice of Planning Appeal, Land N of Heol Llwyn Celyn Caewern
2	One Voice Wales	Response to WG Consultation on Local Government White Paper

3888 Date of Next Meeting

The Clerk indicated that in view of the election in May, the Council's Annual Meeting and Monthly Meeting were likely to be held on Monday 22 May 2017. RESOLVED noted.

The meeting ended at 7.48 pm

Signed

Dated 22 May 2017
